Manually uploading ERAs

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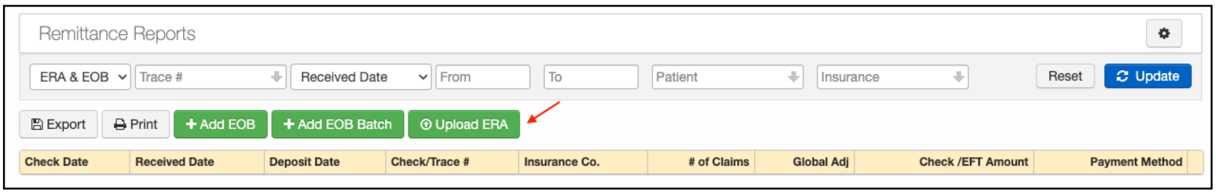
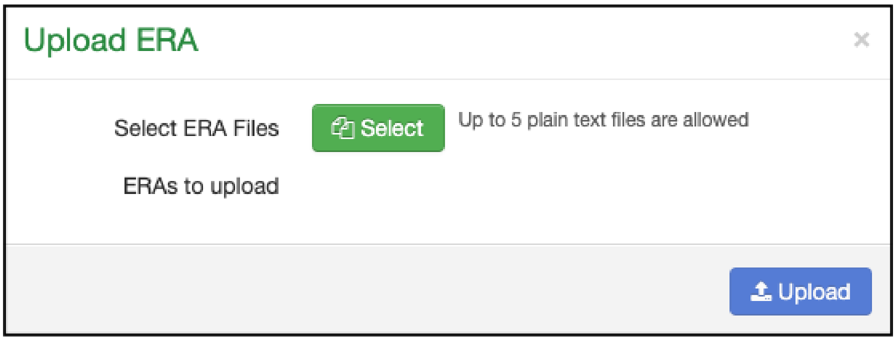
In DrChrono, you have the option of manually uploading ERAs, if for some reason it doesn't come through your clearinghouse automatically.

1. Navigate to **Billing > Remittance Reports**.
2. Select **Upload ERA**



3. Five plain text files can be uploaded at a time.



Once the file is successfully uploaded, the staff member who initiated the upload will receive a confirmation to the email address on file.