

# Hiding Billing Screens

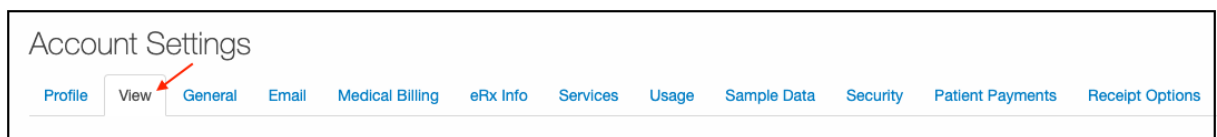
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In DrChrono, you now can customize which billing screens are visible and hide any that you don't use. Your view would contain just the screens that you utilize.

Please note, you must have access to view billing screens via permissions to see or interact with this screen.

To customize your views:

1. Navigate to **Account > Account Settings**
2. Ensure you are on the View tab



- This screen will allow you to toggle on/off different billing fields.
  - If the box is checked - you will see the screen in your DrChrono account.
  - If the box is not checked - you will not see the screen in your DrChrono account.

By default, all screens are checked. If you don't wish to see any of these screens, simply unselect the **blue** check box.

### Billing

Selected screens will be visible for the current doctor.

- ☒ Show all Billing Screens
  - ☒ Accounts Receivable
  - ☒ Adjustment Master
  - ☒ Billing Summary
  - ☒ Remittance Report
  - ☒ Underpaid Items
  - ☒ Unmatched ERAs

### Reports

Selected screens will be visible to entire practice group.

- ☒ Show all Report Screens
  - ☒ Patient Insurance Authorization

3. Once you have made your selections, press **Save Selection** on the right

4. Press **Update Entire Profile** on the left.



The image shows a rectangular box representing a user interface. Inside the box, there are two buttons. The button on the left is labeled "Update Entire Profile" and is positioned in the lower-left area. The button on the right is labeled "Save Selection" and is positioned in the upper-right area. A horizontal line is visible above the "Save Selection" button. The buttons are blue with white text.