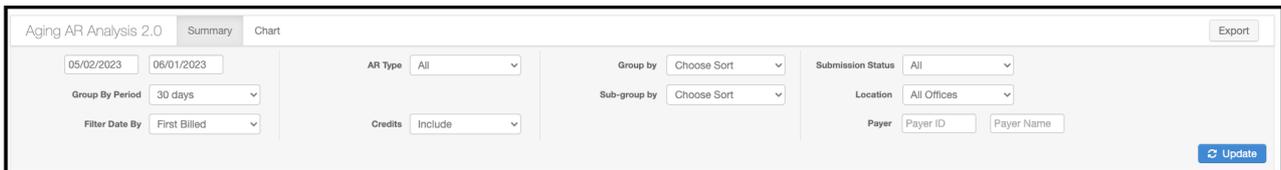


# Aging AR Analysis

09/09/2024 3:01 pm EDT

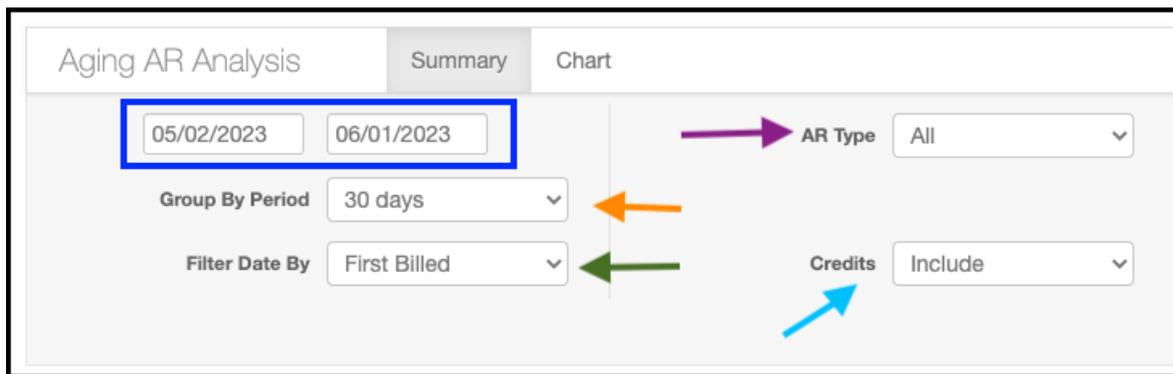
DrChrono has made some exciting enhancements to the Aging AR Analysis report to help you manage your accounts receivable.

## 1. To navigate to the report, hover over **Billing** and select **Aging AR Analysis**



The screenshot shows the 'Aging AR Analysis 2.0' interface with the 'Summary' tab selected. The interface includes several filter and control elements: a date range selector (05/02/2023 to 05/01/2023), a 'Group By Period' dropdown set to '30 days', a 'Filter Date By' dropdown set to 'First Billed', an 'AR Type' dropdown set to 'All', 'Group by' and 'Sub-group by' dropdowns both set to 'Choose Sort', a 'Submission Status' dropdown set to 'All', a 'Location' dropdown set to 'All Offices', a 'Payer' section with 'Payer ID' and 'Payer Name' input fields, and a 'Credits' dropdown set to 'Include'. There are 'Export' and 'Update' buttons in the top right corner.

Let's take a look at the new options, starting with the left side of the screen, under the **Summary** tab.



This close-up screenshot highlights the left side of the interface. A dark blue box surrounds the date range '05/02/2023' to '06/01/2023'. An orange arrow points to the 'Group By Period' dropdown menu, which is currently set to '30 days'. A green arrow points to the 'Filter Date By' dropdown menu, which is currently set to 'First Billed'. A purple arrow points to the 'AR Type' dropdown menu, which is currently set to 'All'. A light blue arrow points to the 'Credits' dropdown menu, which is currently set to 'Include'.

- **Date range** - the boxes within the dark blue box will allow you to select a start and end date for the information.
- **Group By Period** - will allow you to group the information in different ways; 30 days, month, or quarter. (orange arrow)
- **Filter Date By** - will allow you to filter the information by First Billed Date, Last Billed Date, or Service Date. (green arrow)
- **AR Type** - will allow you to view AR by patient, insurance, or all. (purple arrow)
- **Credits** - will allow you to include, exclude, or show any credit balances. (light blue arrow)

Let's take a look at the options on the right side of the screen, under the **Summary** tab.

Group by: Choose Sort (light blue arrow)

Sub-group by: Choose Sort (orange arrow)

Submission Status: All (green arrow)

Location: All Offices (red arrow)

Payer: Payer ID, Payer Name (gray box)

Update

- **Group by** - will allow you to view the information grouped by provider, office, billing/claim status, insurance, or insurance plan type. (light blue arrow)
- **Sub-group by** - will allow you to further refine the information by provider, office, billing/claim status, insurance, or insurance plan type. (orange arrow)
- **Submission Status** - will allow you to view submitted claims, non-submitted claims, or both. (green arrow)
- **Location** - will allow you to view information for a specific office, or all offices within your account. (red arrow)
- **Payer** - will allow you to view the information by payer id or payer name (gray box)

Let's take a look under the Chart tab.

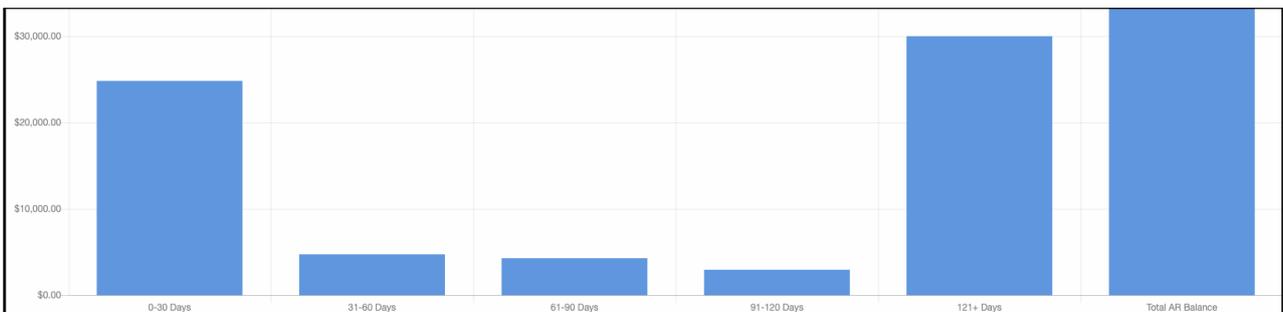
Aging AR Analysis Summary Chart

05/02/2023 06/01/2023

Group By Period: 30 days

Filter Date By: First Billed

This screen will show you the information in a bar chart, separated by 0-30 days, 31-60 days, 61-90 days, 91-120 days, 121+ days, and total AR balance.



There is also a chart on the bottom left of the screen that will give you Gross and Net AR Days.

### AR Days

Gross:
Net:

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