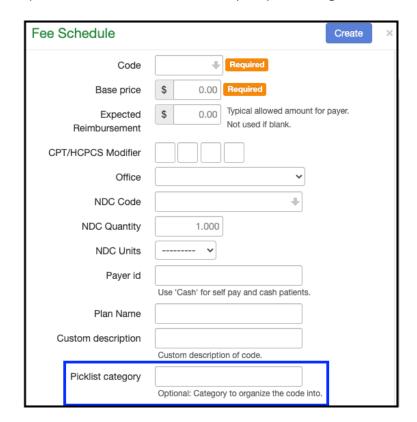
Creating a Billing Picklist

08/22/2024 11:47 am EDT

Billing Picklist

The billing picklist allows you to create a list of frequently used codes giving you the ability to quickly select and add the codes you use most often to a visit.

- 1. The billing picklist can be set up under Billing > Fee Schedule.
- When adding a new or updating an existing CPT/HCPCS/Custom Code, you can add a picklist category at the bottom. The name you enter here is what will be used to pull up that listing of codes.



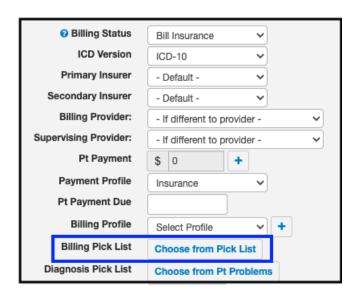
• Sample codes could include the following. They will also be visible on your fee schedule.



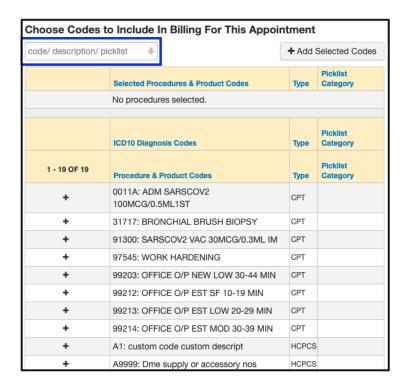
To use Pick Lists

From the Live Claims Feed:

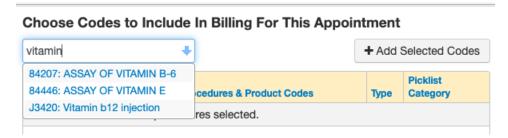
1. From the patient detail screen, click on Billing Pick List.



• A separate window will open where you can type the picklist category name you specified in the fee schedule.

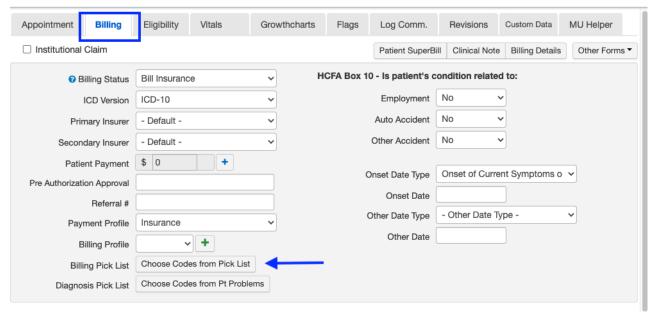


• When you type the picklist category name in the box, it will show you the codes you have attached to that picklist category.



From the appointment window:

• Select the Billing tab and select Choose Codes from Pick List



- The window that pops up is the same that appears when you access it from the Live Claims Feed.
 - Type the name of the category in the blue box to see codes associated with that Picklist.

Choose Codes to Include In Billing For This Appointment

| code/ description/ picklist | | + Add Selected Codes | |
|-----------------------------|----------------------------------------|----------------------|----------------------|
| | Selected Procedures & Product Codes | Туре | Picklist Category |
| | No procedures selected. | | |
| | ICD10 Diagnosis Codes | Туре | Picklist Category |
| 1 - 19 OF 19 | Procedure & Product Codes | Туре | Picklist Category |
| + | 0011A: ADM SARSCOV2 100MCG/0.5ML1ST | CPT | |
| + | 31717: BRONCHIAL BRUSH BIOPSY | CPT | |
| + | 91300: SARSCOV2 VAC 30MCG/0.3ML IM | CPT | |
| + | 97545: WORK HARDENING | CPT | |
| + | 99203: OFFICE O/P NEW LOW 30-44 MIN | CPT | |
| + | 99212: OFFICE O/P EST SF 10-19 MIN | CPT | |
| + | 99213: OFFICE O/P EST LOW 20-29 MIN | CPT | |
| + | 99214: OFFICE O/P EST MOD 30-39 MIN | CPT | |
| + | A1: custom code custom descript | HCPCS | |
| + | A9999: Dme supply or accessory nos | HCPCS | |