## Changing a medication to an inactive status

07/08/2024 7:21 pm EDT

There can be several reasons why a patient discontinues their medication(s). Some examples may include, the patient notifying the provider that they have stopped or the provider may determination. In any case, discontinuation of medication should be properly documented within the patient's chart.

From the web

Navigate to the patient's chart

Scroll to Medication List(left side)

Under Active Medications, select the medication(s) that should be inactive

There are two (2) ways to change the status to inactive (selecting archive or the ⇒ icon)

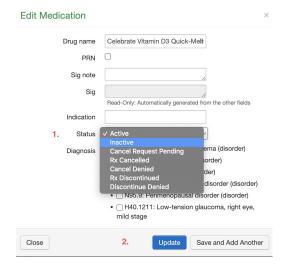
Click Archive Selected Medications



Click the pencil icon to edit



Change the status to inactive and click update to save the change. The provider can also document any additional information (ie: reason) in the note box.



The inactive medication will then appear under the Past Medication Order and Audit Logs section.

To change the status of an inactive medication of a Past Medication, use the pencil icon to edit.

