Checking In for an Appointment with OnPatient

07/08/2024 7:23 pm EDT

Patients can use OnPatient to check in before their appointments. During the check-in process, patients can enter/update their information, answer questions, and sign here for more information.

You can customize the check-in interface to hide sections or make fields required. You can also add fields with custom demographics in the **More Information** section. You can also customize the **Reasons for Visit** and **Additional Information** sections.

After logging in, click the **Check-In** button next to the appointment. Patients can only complete the check-in process before the scheduled appointment time. Once the scheduled appointment time has passed, the appointment will be moved to the past appointments section.



The patient will be taken to the onboarding forms for their appointment. Here they can enter their information.

Onboarding forms

9				
Patient Photo	Webcam Lupload Choose a file: Choose File No file chosen Upload Cancel			
Name & Gender First Name Laurie Nickname	Middle Name	Sex Female	Last Name Sample	Suffix
Patient Background Date of Birth 12/08/1990 Preferred Language	Race	Social Security # 111-22-3333	Ethnicity	~
Address Street Address 328 Gibraltar Dr City		State	Zip Code	

Contact Information			
sample@sample.com			
Home Phone	Cell Phone	Work Phone	
555-555-5555	(650) 555-5555	555-555-5555	5
More Information Attorney Name		Attorney Phone Number	
Please provide attorney's first and last name. Attorney Address		Please enter your attorney's phone number What is your preferred pharmacy	
		CVS	
Please enter your attorney's address.		DL Number	

Additional Information

Where did you find us?	
	•
Which specialists do you see?	
Chiropractor Acupuncturist Allergist Massage therapist	
Hold the Shift or Control key to select multiple options (Command key on Mac) Who referred you?	
Do you use online scheduling?	

□ Want access to online portal?

Anything special we need to know

Reasons For Visit

□ Allergies	Annual Physical Exam
Anxious	Asthma
Attention Problems	Back Problems
Broken/ Fractured Bones	Cold
Cough	Depression
Dizzy	Earache
Diabetes	Diarrhea
Facial Questions	Heartburn
Headache	Weekly Recur Exam

Emergency Contact

Name

Sample Contact

Relation

Mother

555-555-5555

Phone

Changes to Allergies

Allergy	Reaction
Non-Drug Allergy: Cats	Shortness of breath/difficulty breathing
Non-Drug Allergy: Milk	Hives
penicillin	Hives
d00170 aspirin	Hives

Changes to allergies

Changes to Medications

Medication & Dosage	Indication
Mirena 52 mg intrauterine device	
Flonase 50 mcg/inh nasal spray	
Cranberry oral capsule	
12 Hour Nasal	
ZyrTEC 5 mg oral tablet, chewable	
amoxicillin 500 mg oral tablet	
Azithromycin 5 Day Dose Pack 250 mg oral tablet	

Changes to medications

Changes to Medical Conditions

Problem	Code	Status	Diagnosed
Chronic urinary tract infection (disorder)	N39.0	active	07/25/2018
Idiopathic scoliosis AND/OR kyphoscolio (disorder)	sis M41.20	active	07/25/2018
Multiple environmental allergies (disorder	T78.49XA	active	07/25/2018

Questions & Comments

Question or Comment #1

Question or Comment #3

Consent Forms

Consent forms can be read and signed through OnPatient. After being signed, consent forms are stored in the chart under **Documents** > **Signed Consent Forms**.

When everything has been completed, the patient may select **I'm done** and have all the information in this form uploaded to DrChrono and populated into their patient account or clinical note.

Consent & Signature

All consent forms signed			
V	No Show Policy	Required	
Ľ	HIPAA Data Use Agreement	Required	



