Set Time Zones in DrChrono

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You can set the time zone in your DrChrono account in Provider Settings.

- 1. Select Account > Provider Settings.
- 2. From the Profile tab, select your time zone.



4. At the bottom of the page, select Update Entire Profile.

The time zone can currently only be set at the provider level. All appointments and reminders are based on the time zone set under the provider's profile.

If you have different providers and time zones, you can assign each provider a time zone and designate an office for them. In the following example, there are two offices: one in the Eastern Time zone and one in the Mountain Time zone.

0	Jul		•	2021	~	0	+ Event	🗂 Today	₿ R	efresh	Print Appts			€ J	ul 25 2021 - Jul 31 🕨	
Su	Мо	Tu	We	Th	Fr	Sa		Sun 7/	25	×	Mon 7/26	×	Tue 7/27	ж	Wed 7/28	Thu 7/29 🗙
27	28	29	30	1	2	3										
4	5	6	7	8	9	10	9:00am									
11	12	13	14	15	16	17										
18	19	20	21	22	23	24	-									
25	26	27	28	29	30	31										
Doctors Select all / none Image: Smith and Select all / none 2										CI 9:40 - 10:10 am Michelle Harris: Ea Time Office	BW		9:40 - 10:10 am JS Michelle Harris: Mountain Time Office			
✓ Brendan Wilberton 5				10:00am												
Offices Select all / none												10:15 - 10:45 am E Dana Harris: Eastern Time Office	w			
Eastern Time Office																
Mountain Time Office																
Telehealth				11:00om												
Main PG Office				11.00am												

Each office's main provider corresponds with their time zone.

Eastern Time

Profile General Email Me	dical Billing eRx Info Services	Basic Billing Online Sch	Online Schedule		
Doctor IE Practice Group IE	205858 239636	A Warning: Changing the add	ress of an office affects all previous ap		
First Name Last Name	Brendan 🔳	Office name (scheduling)	Eastern Time Office		
Specialt	Family Practitioner	Facility name			
Job Title	Provider/Staff (Private Practice) 🗸	Primary Provider	Brendan Wilberton		
Timezone	US/Eastern 🗸	Country	UNITED STATES 🗸		
Salutation	•	Address	225 Schilling Circle		
Suffi					
Website	http://www.drchrono.com	Zip Code	21031		
		State	Maryland 🗸		
Cell Phone	(443) 555-5555	City	Hunt Valley		
Password	A Change Password	Office Phone	(443) 555-5555		
drchrono PIN		Fax			

Mountain Time

Profile General Email Med	lical Billing eRx Info Services	Basic Billing Online Schedule				
Doctor ID Practice Group ID	248094 239636	A Warning: Changing the address of an office affects all previous				
First Name	James	Office name (scheduling)	Mountain Time Office			
Specialty	Smith General Practice	Facility name				
Job Title	✓	Primary Provider	James Smith			
Timezone	US/Mountain 🗸	Country	UNITED STATES ~			
Salutation	· ¥	Address	225 Schilling Circle			
Suffix						
Website Home Phone		Zip Code	80526			
Office Phone	(443) 833-6357	State	Colorado			
Cell Phone		City	Fort Collins			
Password	♣ Change Password	Office Phone				
drchrono PIN	···· (à)	Fax				

For telehealth across time zones, you can use our partner, Nimblr's AI Scheduling, Holly. Among other great features, Holly by Nimblr ensures that patients see availability in their time zone and that the appointment is scheduled correctly on the provider's calendar in their time zone. To learn more about adding Holly by Nimblr to your account see their marketplace listing here.