

# Task Center Overview (Video)

07/08/2024 7:27 pm EDT

DrChrono's Task Center makes it easy for you to assign tasks in your account to providers, staff members or groups. This video overview shows you how to:

- Navigate the task center
  - Add tasks from scratch
  - Create tasks from a template
  - Create templates
  - Add tasks from a patient's chart
  - Edit tasks
  - Archive tasks
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