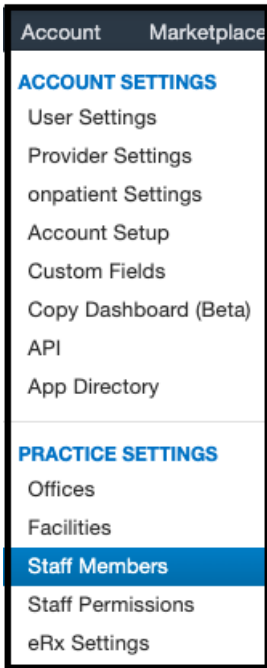


How do I change a provider for staff members?

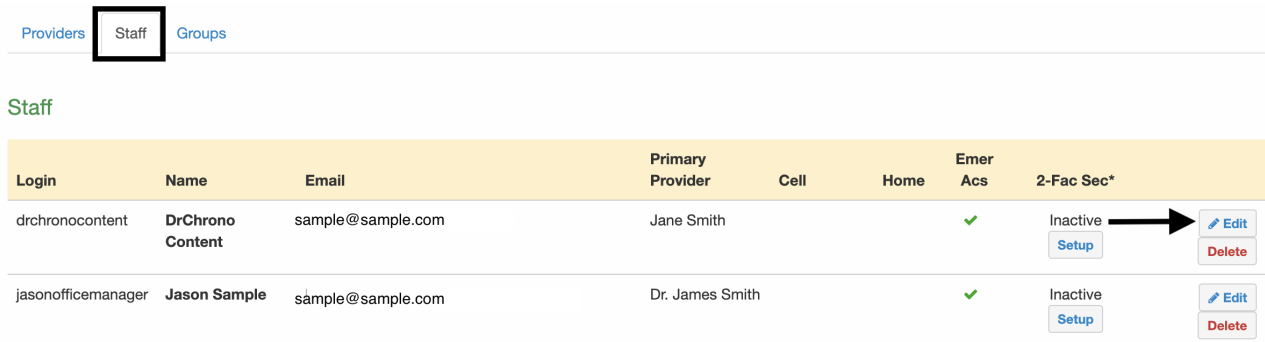
07/08/2024 7:28 pm EDT

Changing the provider for a staff member is an easy and quick process to complete.

1. To change the provider for a staff member start by going to **Account > Staff Members**.



2. Select the **Staff** tab. Click **Edit** for the staff member you need to change.



3. Select the provider and **Save Staff Account**.

Edit Office Staff

First name	<input type="text" value="Jason"/>
Last name	<input type="text" value="Jane Smith"/>
Primary Provider	<input type="text" value="✓ Dr. James Smith"/>
Email address	<input type="text" value="sample@sample.com"/>
Username	<input type="text" value="jasonofficemanager"/>
Home phone	<input type="text" value="() -"/>
Cell phone	<input type="text" value="() -"/>

Send daily billing report?

iPad unlock code

Restrict offices?

Use new dashboard?

