

Adding Breaks on the iPad EHR App

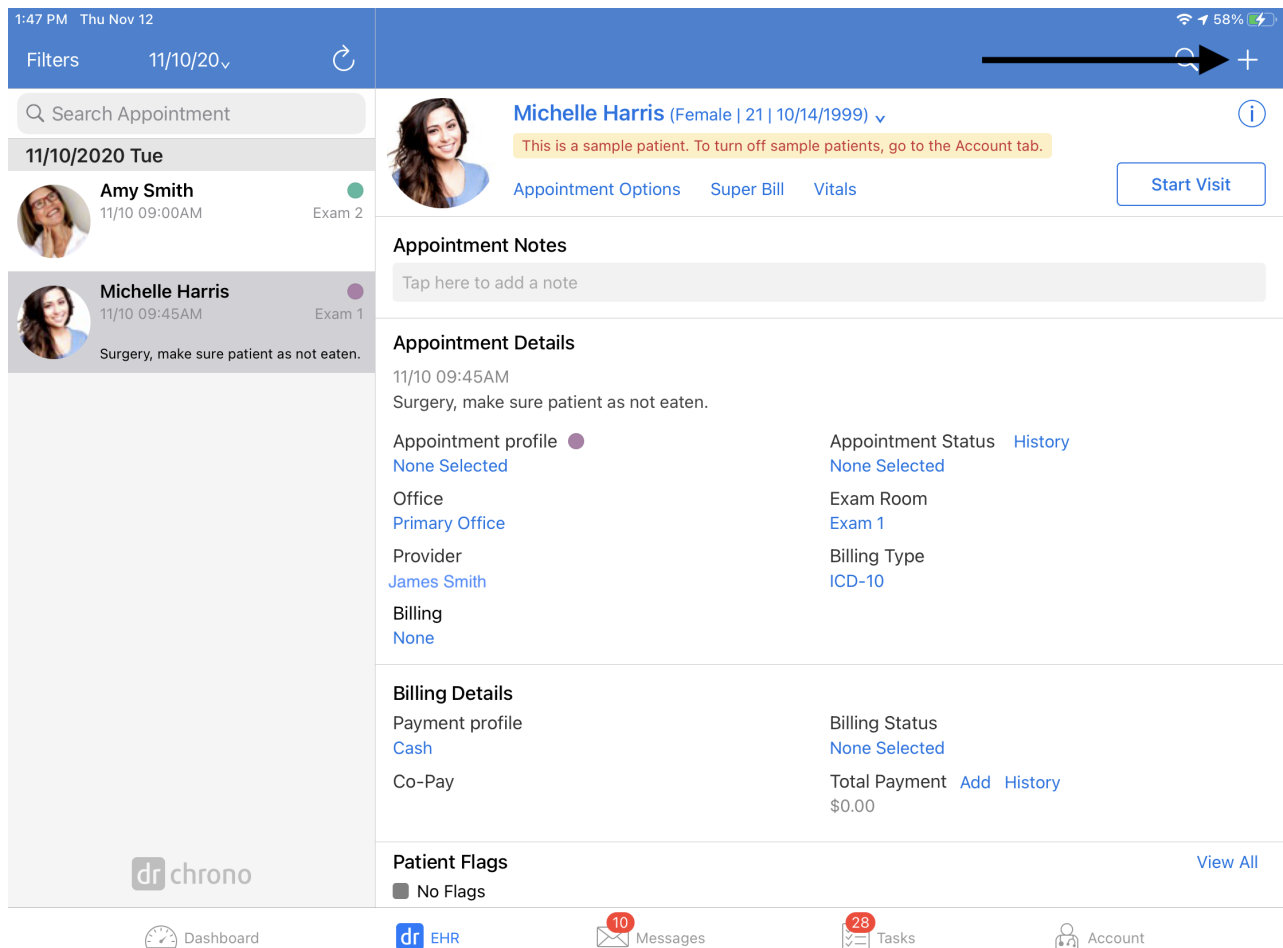
07/08/2024 7:29 pm EDT

You can easily add breaks to your schedule with the iPad app. The process is similar to scheduling an appointment. Adding breaks on DrChrono's iPad app gives you more flexibility to manage your schedule in the EHR App.

1. Select the (



) in the top right of the screen.



The screenshot displays the iPad EHR app interface. At the top, the status bar shows the time as 1:47 PM on Thursday, November 12, 2020, with a battery level of 58%. The app header includes a 'Filters' button, the date '11/10/20', and a refresh icon. A search bar is labeled 'Search Appointment'. Below this, a list of appointments for '11/10/2020 Tue' is shown, with 'Michelle Harris' selected. The patient's profile is displayed, including a photo, name 'Michelle Harris (Female | 21 | 10/14/1999)', and a note: 'This is a sample patient. To turn off sample patients, go to the Account tab.' There are buttons for 'Appointment Options', 'Super Bill', 'Vitals', and 'Start Visit'. The 'Appointment Notes' section has a text input field with the placeholder 'Tap here to add a note'. The 'Appointment Details' section shows the appointment time '11/10 09:45AM' and the note 'Surgery, make sure patient as not eaten.' It lists appointment profile as 'None Selected', office as 'Primary Office', provider as 'James Smith', and billing as 'None'. The 'Billing Details' section shows payment profile as 'Cash', co-pay as '\$0.00', and billing status as 'None Selected'. The 'Patient Flags' section shows 'No Flags' and a 'View All' link. The bottom navigation bar includes icons for Dashboard, EHR, Messages (10), Tasks (28), and Account.

2. Select **Create Break**.

The screenshot displays the dr chrono EHR interface. At the top, the status bar shows the time as 1:47 PM on Thursday, November 12, 2020, with a battery level of 58%. The main header includes a search bar for appointments, a date filter for 11/10/2020, and a refresh icon. A list of appointments for the selected date is shown on the left, including Amy Smith (Exam 2) and Michelle Harris (Exam 1). The patient record for Michelle Harris is the active view, showing her profile picture, name, gender (Female), age (21), and date of birth (10/14/1999). A warning message states: "This is a sample patient. To turn off sample patients, go to Settings." Below this, there are links for "Appointment Options", "Super Bill", and "Vitals". A context menu is open over the "Appointment Options" link, listing actions: "Create Appointment", "Create Break", "Clinical Photo", "Create Task", and "New Patient". The main content area is divided into sections: "Appointment Notes" (with a "Tap here to add a note" prompt), "Appointment Details" (including appointment time 11/10 09:45AM, description "Surgery, make sure patient as not eaten.", appointment profile "None Selected", office "Primary Office", provider "James Smith", and billing "None"), "Billing Details" (including payment profile "Cash", co-pay, billing status "None Selected", and total payment "\$0.00"), and "Patient Flags" (currently showing "No Flags"). The bottom navigation bar contains icons for Dashboard, EHR, Messages (10), Tasks (28), and Account.

3. Enter a Reason(optional), select a Date and time, change the Duration (if needed), and Save.

Cancel

Save

Appointment Type

Break

Provider

[James Smith >](#)

Reason for Visit



Date & Time



[Thu Nov 12, 02:00 PM >](#)

Today

2 Weeks

1 Month

3 Months

6 Months

1 Year

Existing Appointments on Nov 12, 2020

Amy Smith

30 min @ 11/12 01:10PM - Exam 2

Jenny (Jen) Harris

30 min @ 11/12 02:00PM - Exam 2

Mon Nov 9	11	57	
Tue Nov 10	12	58	
Wed Nov 11	1	59	AM
Today	2	00	PM
Fri Nov 13	3	01	
Sat Nov 14	4	02	
Sun Nov 15	5	03	

30 mins



Exam Room

[All Exam Rooms >](#)

4. The break will appear on the schedule.

1:52 PM Thu Nov 12

Filters Today

Search Appointment

11/12/2020 Thu

Amy Smith
11/12 01:30PM Exam 2

Break
11/12 02:00PM All Exam Rooms Meeting

Jenny (Jen) Harris
11/12 02:30PM Exam 2 Baby Checkup

Amy Smith (Female | 68 | 09/02/1952)
This is a sample patient. To turn off sample patients, go to the Account tab.

Appointment Options Super Bill Vitals Start Visit

Appointment Notes
Tap here to add a note

Appointment Details
11/12 01:30PM

Appointment profile None Selected	Appointment Status None Selected
Office Primary Office	Exam Room Exam 2
Provider James Smith	Billing Type ICD-10
Billing None	

Billing Details

Payment profile Cash	Billing Status None Selected
Co-Pay	Total Payment Add History \$0.00

Patient Flags View All
No Flags

dr chrono

Dashboard EHR Messages (10) Tasks (28) Account

5. Select the break to view the details. Tap on **Break Options** to **Edit**, **Reschedule** or **Delete** the break.

1:52 PM Thu Nov 12

Filters Today

Search Appointment

11/12/2020 Thu

Amy Smith
11/12 01:30PM Exam 2

Break
11/12 02:00PM All Exam Rooms

Jenny (Jen) Harris
11/12 02:30PM Exam 2 Baby Checkup

Break
11/12 02:00PM
30 Minutes @ All Exam Rooms
Break Options

Reschedule / Edit Break

Delete Break

dr chrono

Dashboard EHR Messages (10) Tasks (28) Account