View Existing Appointments by Office when Scheduling

07/08/2024 7:30 pm EDT

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You can view existing appointments for a specific office while scheduling a new appointment.

• Log into the DrChrono app on your mobile device and select a patient. Next, click on the (

) in the upper right-hand corner. Select New appointment.

| 2:25 PM Mon Jul 26 | | | | | | | | 🗢 100% 💋 | |
|----------------------|--|---|---|--------------------------------------|--|---|------------------|----------|--|
| Filters | $Today_{\vee}$ | Ç | | | _ | | | + | |
| Q Search Appointment | | | Michelle Harris (Female 21 10/14/1999) | |)/14/1999) 🗸 | New Appointment | | | |
| 07/26/2 | 2021 Mon (1) Michelle Harris 07/26 04:10PM | Exam 1 | | ppointment Options Super Bill | New |) | | | |
| | Back Adjustment | tment Appointment Details | | | | Create Break | | | |
| | 07/26 04:10PM, 15 minutes Back Adjustment | | | Create Task | | | | | |
| | | Appointment pro BackAdjustment Office | file 🌒 | Appointme None Selec Exam Roor | Take Clinical Photo | | | | |
| | | Primary Office | | Exam 1 | New Patient | | | | |
| | | | Provider Billing Type Brendan Wilberton ICD-10 Billing Details ICD-10 Payment profile Billing State Cash None Select Co-Pay Total Payment \$0.00 \$0.00 | | Billing Type | The second se | wratient | | |
| | | | | | Billing Status None Selected Total Payment Add History \$0.00 | | | | |
| | | Patient Flags No Flags | | | | | View All | | |
| | | | 1001 N Rengstorff Ave, Mountain View, CA 94040 | | | | | | |
| | | Vitals | | | | | | | |
| | | | Temperature | Pulse f | Blood Pressur | e mmHg | Respiratory Rate | rpm | |
| | Dashboard | | dr ehr | Messages | 43 ∛⊒ Tasks | | Account | | |

• A pop-up screen will open to schedule a new appointment. Click on the date and time link.

| Cancel | Save & Start Visit Save | | | | |
|--------------------------------------|-------------------------|--|--|--|--|
| Appointment Type | Appointment > | | | | |
| Event Sample Female 12/08/1990 | | | | | |
| Provider | Jane Smith > | | | | |
| Supervising Provider | > | | | | |
| Appointment Profile | None > | | | | |
| | | | | | |
| Reason for Visit | | | | | |
| Date & Time | Wed Feb 15, 03:19 PM> | | | | |
| 30 mins | | | | | |
| Office | Office 1> | | | | |
| Exam Room | Exam 1> | | | | |
| | | | | | |
| Consent Forms | 3 Assigned > | | | | |

• Here you will be able to see the existing appointments for that office.

| Cancel | | | | Save & Start Visit Save | | | | | |
|--------------------|-------|---------|----|--|--|--|--|--|--|
| Supervising Provid | er | | | > | | | | | |
| Appointment Profil | е | | | None> | | | | | |
| | | | | | | | | | |
| Reason for Visit | | | | | | | | | |
| Date & Time | | | | Wed Feb 15, 03:19 PM> | | | | | |
| Today 2 V | Veeks | 1 Month | | 3 Months 6 Months 1 Year | | | | | |
| Sup Ech 11 | 10 | 16 | | Existing Appointments on Feb 15, 2023 | | | | | |
| Mon Feb 13 1 17 | | 17 | | Jenny (Jen) Harris 10 min @ 02/15 10:20AM - Exam 1 | | | | | |
| Tue Feb 14 | 2 | 18 | AM | Laurie T. Sample | | | | | |
| Today | 3 | 19 | PM | 10 min @ 02/15 10:30AM - Exam 1 | | | | | |
| Thu Feb 16 | 6 4 | 20 | | Susan Patient 10 min @ 02/15 10:40AM - Exam 1 | | | | | |
| Fri Feb 17 | 5 | 21 | | Tom Patient | | | | | |
| | | | | 10 min @ 02/15 10:50AM - Exam 1 - | | | | | |
| 30 mins | | | | | | | | | |
| Office | | | | Office 1> | | | | | |
| Exam Room | | | | Exam 1> | | | | | |
| | | | | | | | | | |
| Consent Forms | | | | 3 Assigned > | | | | | |