## Copying a Previous Note on the iPad

Last modified on 01/08/2025 9:48 am EST

You can easily copy a previous note on the iPad app, saving keystrokes and increasing your efficiency.

1. Once logged into the DrChrono EHR application select the patient and Start Visit.

iPad 🗢			2:29 PM		¥ 92% 🥅
Filters	Today 🗸	C			Q +
Q Searc	h Appointment		Jenny Harris (Fem	ale   37   02/11/1980) 🗸	i
01/17/20	)18 Wed	Æ	This is a sample patient.	. To turn off sample patients, go to the A	ccount tab.
Break			Appointment Options	Super Bill Vitals	Start Visit
Break	01/17 02:00AM, 30 minutes ( 01/17 02:00PM, 30 minutes ( Jenny Harris 01/17 03:00PM Severe Migraine	All Exam Ro     Appoin     All Exam Ro     Exam 1     Appoin     Exam 1     Billing	ntment Details 3:00PM Migraine ntment profile e Room	Appointment Status None Selected Provider Danielle Smith	History
		ICD-10 Billing Paym Cash Co-Pa \$20.0	g Details ent profile ay	Billing Status None Selected Payment \$0.00	
		Paym None	ent Type Selected	Payment Options	
	dr chrono	Patie Ha	nt Flags (1) ndle with Care		View All
		CDS	Matches (5)		View All
	Dashboard	dr EHR	Messages	Tasks	Account

## 2. Select Copy Other Note.

iPad 🗢				2:30 PM			*	92% 🔲	
Close						Copy Othe	er Note	jQ	+
Visit Patient History		Jenny Harris (Female   37   02/11/1980 ) ~				01/17 0	3:00PM		
		CC Severe Migraine				Vitals	Tools		
Н8	δ.P	SOAP	Additional	Location		Location Comments			_
0	Check-In	Information							0
Check-In Information		Quality		Quality Comments					
÷	CC / History of Present Illness								
✓ Med / Fam / Social History			story	Severity		Severity Comments			
0								Ø	
$\otimes$	Medications & Allergies			Duration		Duration Comments			
ŵ	Review of Systems							0	
Q	V Physical Exam		Onset / Timing		Onset Comments				
00								0	
SE.	Assessment		Context Context Con		Context Comments	mments			
1	/ Plan							Ø	
-	( Meaningful Use Assistant		Modifying Factors		Modifying Factors Comments				
0				:				0	
\$	(\$) Billing		Associated Symptoms		Associated Symptoms Comments				
3	View Complete Note			*				Ø	
				Previous Treatment					
					D				
dr chrono		0 Line				9			

## 3. Select the desired Copyable Appointment.

iPad 🗢		3:26 PM		<b>\$</b> 90% 🔲 '
Close	Cancel	Copyable Appointments		ĵ
	01/17/2018 Danielle Smit	:h		01/18 03:30PM
Visit	Severe Migraine 01/17/2018 Danielle Smit	h	→	VITAIS TOOIS
H&P	- , . ,			

4. After selecting the Copyable Appointment, a window will appear allowing you to choose which parts of the note to copy, including Clinical Info, H&P, SOAP, and Additional Menu Options. The Copy Previous Note pop-up displays the exact names of forms as they appear in the H&P, SOAP, and Additional tabs within the clinical notes screen. By default, the forms in the Additional section are listed in alphabetical order.

5. Select individual forms, or choose all forms for H&P or SOAP notes. Use the options at the bottom to clear or select all.



6. Click Copy this Note to copy the selected content.