

How do I carry over CPT codes from visit to visit?

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If you frequently schedule repeat visits for patients who bill with the same CPT code(s), a setting can be enabled that will carry over CPT codes from appointment to appointment which will save you time and data entry keystrokes.

1. Access **Account > Provider Settings**
2. On the Account Settings page, select the **Billing** tab.

Account Settings

Profile General Email **Medical Billing** eRx Info Services Usage Sample Data Security Patient Payments

3. At the bottom of the Billing tab, enable the **Copy Proc From Pt's Last Appt** setting in the Miscellaneous section.

Miscellaneous

Default ICD Code Version: The default icd version (icd-9 or icd-10) for new created appointment

Copying billing respects provider: "Copy Last Billing" in billing profiles dropdown and "Auto Copy Procedures" copy billing data from the last appointment scheduled by you.

Copy Proc From Pt's Last Appt: Auto copy procedures from patient's last appointment when schedule an new professional appointment (won't take effect when new appointment is having billing profile attached).

Copy Dx From Pt's Last Appt: Auto copy diagnosis from Patient's last appointment when schedule an new professional appointment.

Copy Dx From Pt's Problem List: Auto copy diagnosis from patient problem list when schedule an new professional appointment (won't take effect when Copy Diagnosis From Patient's Last Appointment is checked).

Auto Set Problems: Automatically adds ICD10 codes to patients problem list when appointment is created or edited

4. Once you've checked the settings, select **Update Entire Profile** to save your settings.

Update Entire Profile

This feature would need to be enabled for **each** provider within the practice that would like for the CPT codes for their patients to carry forward from appointment to appointment.