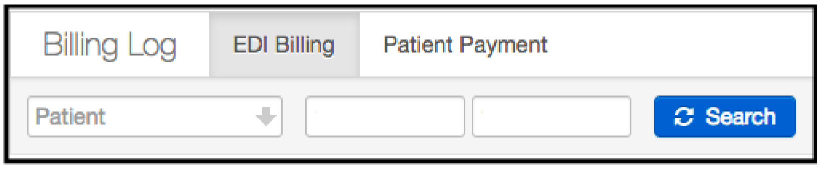
How do I use the Billing Log?

09/09/2024 10:49 am EDT

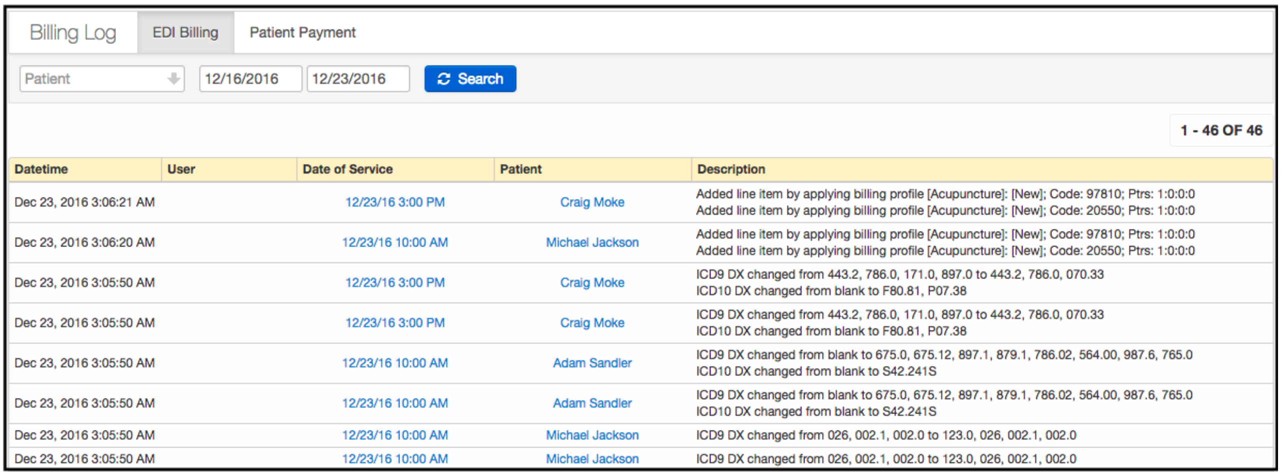
The DrChrono Billing Log keeps track of all the billing-related actions that happen in your practice. Any time any member of your practice executes an action that affects billing, it will be documented in the billing log.

To access the billing log, mouse over **Billing** in your navigation bar and select **Billing Log.**

In your billing log, select between your EDI billing (claims) or your patient payments. You can also narrow your results by searching for a patient name and a date range.



When you select **Search**, the billing log will populate with actions that fall within your specified parameters. It will show you the date/time the action was taken, the user, and the specifics of the action they took. You can click on the action date to view the page the action was taken on or select the patient to bring up the patient demographics.



Datetime	User	Date of Service	Patient	Description
Dec 23, 2016 3:06:21 AM		12/23/16 3:00 PM	Craig Moke	Added line item by applying billing profile [Acupuncture]: [New]; Code: 97810; Ptrs: 1:0:0:0 Added line item by applying billing profile [Acupuncture]: [New]; Code: 20550; Ptrs: 1:0:0:0
Dec 23, 2016 3:06:20 AM		12/23/16 10:00 AM	Michael Jackson	Added line item by applying billing profile [Acupuncture]: [New]; Code: 97810; Ptrs: 1:0:0:0 Added line item by applying billing profile [Acupuncture]: [New]; Code: 20550; Ptrs: 1:0:0:0
Dec 23, 2016 3:05:50 AM		12/23/16 3:00 PM	Craig Moke	ICD9 DX changed from 443.2, 786.0, 171.0, 897.0 to 443.2, 786.0, 070.33 ICD10 DX changed from blank to F80.81, P07.38
Dec 23, 2016 3:05:50 AM		12/23/16 3:00 PM	Craig Moke	ICD9 DX changed from 443.2, 786.0, 171.0, 897.0 to 443.2, 786.0, 070.33 ICD10 DX changed from blank to F80.81, P07.38
Dec 23, 2016 3:05:50 AM		12/23/16 10:00 AM	Adam Sandler	ICD9 DX changed from blank to 675.0, 675.12, 897.1, 879.1, 786.02, 564.00, 987.6, 765.0 ICD10 DX changed from blank to S42.241S
Dec 23, 2016 3:05:50 AM		12/23/16 10:00 AM	Adam Sandler	ICD9 DX changed from blank to 675.0, 675.12, 897.1, 879.1, 786.02, 564.00, 987.6, 765.0 ICD10 DX changed from blank to S42.241S
Dec 23, 2016 3:05:50 AM		12/23/16 10:00 AM	Michael Jackson	ICD9 DX changed from 026, 002.1, 002.0 to 123.0, 026, 002.1, 002.0
Dec 23, 2016 3:05:50 AM		12/23/16 10:00 AM	Michael Jackson	ICD9 DX changed from 026, 002.1, 002.0 to 123.0, 026, 002.1, 002.0