

# How do I reorder items on my patient's appointment detail view?

07/08/2024 7:32 pm EDT

## Reordering Items on the Appointment Details View

In the [EHR app](#), all your appointment information is viewable in the Appointment Detail View pane underneath your patient's basic information. To customize this area, you may rearrange or add/remove fields.

The screenshot shows the EHR app interface. At the top, there's a navigation bar with 'Filters' and 'Today'. Below it is a search bar for appointments. A list of appointments for 07/22/2021 is shown, with Michelle Harris selected. The Appointment Details pane for Michelle Harris is highlighted with a red box. It includes:

- Appointment Details:** 07/22 09:40AM, 30 minutes. Appointment profile: None Selected. Appointment Status: None Selected. Office: Primary Office. Exam Room: Exam 1. Provider: Brendan Wilberton. Billing Type: ICD-10.
- Billing Details:** Payment profile: Cash. Billing Status: None Selected. Co-Pay: \$0.00. Total Payment: \$0.00.
- Patient Flags:** No Flags.
- CDS Matches (1):** 1. Adult Immunization Schedule Age: 19-21.
- Vitals:** Temperature, Pulse, Blood Pressure, Respiratory Rate.

To reorder fields in the Appointment Detail View pane, access the **Account** section in your navigation bar, select the settings tab, and tap **Appointment Detail View Settings**. You can add or remove fields by activating or deactivating the switches (



/



). To reorder the items, hold the (



) icon and drag the menu item to the desired location. Return to the appointments screen to view the new menu. Your selections will automatically save.

3:03 PM Thu Jul 22

Filters Today

Search Appointment

07/22/2021 Thu (4)

- Michelle Harris 07/22 09:40AM Exam 1
- Jenny (Jen) Harris 07/22 01:55PM Exam 1
- Peter Django 07/22 02:45PM Exam 1
- Alexis Wu 07/22 03:45PM Exam 1

**Michelle Harris** (Female | 21 | 10/14/1999)

This is a sample patient. To turn off sample patients, go to the Account tab.

Appointment Options Super Bill Vitals [Start Visit](#)

**Appointment Details**  
07/22 09:40AM, 30 minutes

Appointment profile **None Selected** Appointment Status **None Selected** History

Office **Primary Office** Exam Room **Exam 1**

Provider **Brendan Wilberton** Billing Type **ICD-10**

**Billing Details**

Payment profile **Cash** Billing Status **None Selected**

Co-Pay **\$0.00** Total Payment **\$0.00** Add History

**Patient Flags** [View All](#)  
No Flags

**CDS Matches (1)** [View All](#)  
1. Adult Immunization Schedule Age: 19-21

**Vitals** [View All](#)

Temperature	Pulse	Blood Pressure	Respiratory Rate
*F	bpm	mmHg	rpm

Dashboard dr EHR Messages 43 Tasks **Account**