

# How do I change an appointment's profile on the iPad?

07/08/2024 7:33 pm EDT

Selecting appointment profiles in the [EHR app](#) can be done through your patient's appointment page. On your patient's chart, tap on the **Appointment Profile** selection.

The screenshot displays the EHR app interface for a patient's appointment. The top navigation bar shows the time (4:00 PM) and date (Thu Jul 22). Below the navigation bar, there is a search bar and a list of appointments for the date 07/22/2021 Thu (4). The selected appointment is for Michelle Harris, scheduled for 07/22 09:40AM, with a Physical Exam. The appointment details are shown on the right, including the appointment time (07/22 09:40AM, 30 minutes), physical exam type, appointment profile (Physical Exam), office (Primary Office), provider (James Smith), appointment status (None Selected), exam room (Exam 1), billing type (ICD-10), billing status (None Selected), and total payment (\$0.00). The appointment profile is highlighted with a red box. The patient flags section shows 'No Flags'. The address is 1001 N Rengstorff Ave, Mountain View, CA 94040. The vitals section shows Temperature, Pulse, Blood Pressure, and Respiratory Rate. The bottom navigation bar includes Dashboard, EHR, Messages, Tasks (43), and Account (3).

When you tap on the **Appointment Profile** selection, you may select from your existing appointment profiles. Tap on one of these profiles to change which profile is associated with this appointment.

4:05 PM Thu Jul 22

Filters Today

Search Appointment

07/22/2021 Thu (4)

- Michelle Harris** 07/22 09:40AM Exam 1 Physical Exam
- Jenny (Jen) Harris** 07/22 01:55PM Exam 1
- Peter Django** 07/22 02:45PM Exam 1
- Alexis Wu** 07/22 03:45PM Exam 1

**Michelle Harris** (Female | 21 | 10/14/1999)

Physical Exam

BackAdjustment

Dolphin Bite

New Patient Visit

Evaluation

Eye Visit

Filler

Flu

Follow Up

Followup Visit

Appointment I

07/22 09:40AM, Physical Exam

Appointment pro Physical Exam

Office Primary Office

Provider James Smith

**Billing Details**

Payment profile Insurance

Co-Pay Total Payment \$0.00 Add History

**Patient Flags** View All

No Flags

1001 N Rengstorff Ave, Mountain View, CA 94040

**Vitals** View All

Temperature °F	Pulse bpm	Blood Pressure mmHg	Respiratory Rate rpm
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Dashboard EHR Messages Tasks Account

The new profile will replace the previous one. Any setting with the profile will be applied to the appointment.

4:02 PM Thu Jul 22

Filters Today

Search Appointment

07/22/2021 Thu (4)

- Michelle Harris 07/22 09:40AM Exam 1 Back Adjustment
- Jenny (Jen) Harris 07/22 01:55PM Exam 1
- Peter Django 07/22 02:45PM Exam 1
- Alexis Wu 07/22 03:45PM Exam 1

**Michelle Harris** (Female | 21 | 10/14/1999) ⌵ ⓘ  
 This is a sample patient. To turn off sample patients, go to the Account tab.

Appointment Options Super Bill Vitals Start Visit

**Appointment Details**

07/22 09:40AM, 15 minutes  
 Back Adjustment

Appointment profile ●  
 BackAdjustment

Appointment Status [History](#)  
 None Selected

Office  
 Primary Office

Exam Room  
 Exam 1

Provider  
 James Smith

Billing Type  
 ICD-10

**Billing Details**

Payment profile  
 Insurance

Billing Status  
 None Selected

Co-Pay  
 Total Payment [Add](#) [History](#)  
 \$0.00

**Patient Flags** [View All](#)  
 No Flags

1001 N Rengstorff Ave, Mountain View, CA 94040

**Vitals** [View All](#)

Temperature	Pulse	Blood Pressure	Respiratory Rate
°F	bpm	mmHg	rpm

Dashboard dr EHR Messages 43 Tasks 3 Account

You can now search for an appointment profile on the iPad. Tap **Appointment Profile** and the following will appear:

4:18



< Back




● Pregnancy Followup Visit

● New Patient Visit

● New Patient Visit 1

● Seasonal Flu

● Followup Visit

  
Appointments

  
Patients

  
Messages

  
Tasks

  
More