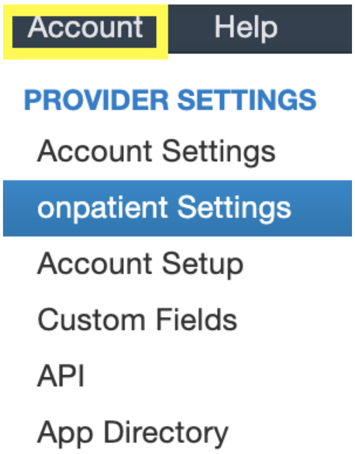
How to Access Your OnPatient Settings

07/08/2024 7:34 pm EDT

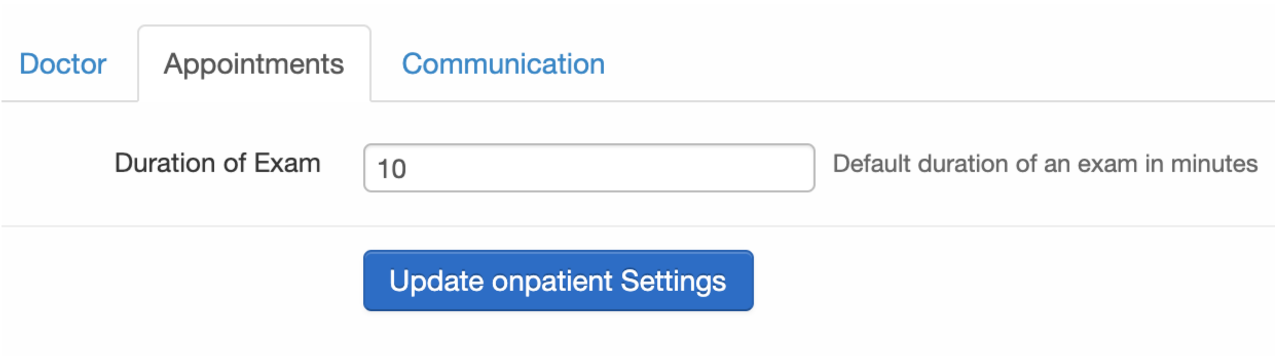
Getting to Your Settings

To get to your settings, mouse over **Account** on your navigation bar and select **OnPatient Settings**.

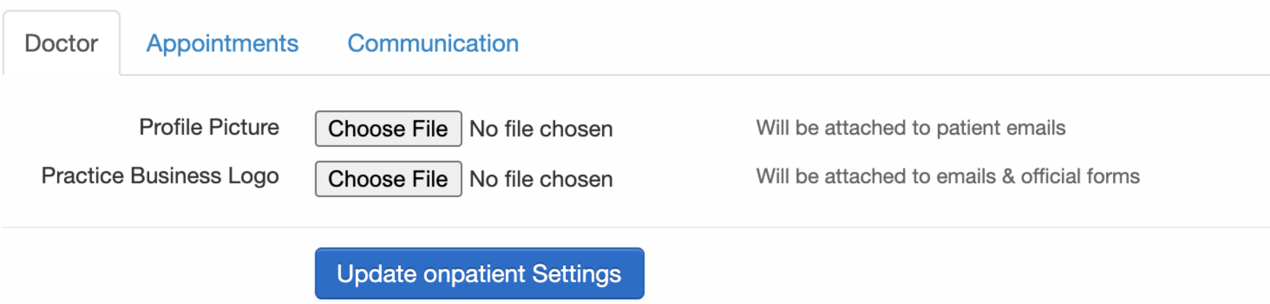


Exploring Your Settings

Within the settings page, you'll have several options available to you. On the **Doctor** tab, you can add a profile picture and a business logo to your patient emails and forms.



Under **Appointments**, you can set the default duration of an exam. This will affect how long an appointment is when patients schedule an appointment through OnPatient.



On the **Communication** tab, you can enable or disable permissions for:

- Patient Messaging
- Sharing CCDA clinical data and lab results
- Sending patient statements to OnPatient
- Sending automatic invitations for OnPatient
- Displaying custom demographics if you are using them
- Showing your offices on OnPatient