## **How does Live Claims Feed work?**

Last modified on 02/21/2025 10:05 am EST

The **Live Claims Feed** allows you to see and filter your claims in multiple ways to make them easier to work. Let's look at each filter and the function it allows:

- 1. Hover over the Billing tab and select Live Claims Feed
- 2. Office filter: As the default, all of your offices will be selected when you sign into the Live Claims Feed. You can change this to view only a specific office (or offices) by first pressing on "Select None" on the top left. This will undo the default setting. You can then use the drop-down next to each office you would like to view and select All Exam Rooms or specific ones within each office and press the blue Update Filter:

Live Claims Feed		
Select All Offices Select None	C new office All  D Inpatient Hospital All  Primary Office All	
Claim Type All - Claim St	✓ All Exam Rooms g St: All ▼ Appt Profiles: All ▼ Calculate Counts 0 What's this? TFL Warning □	
Patient Payer Nan	Exam 1     drc claim #     07/05/2022 - 08/05/2022     Clinical Note     ✓     Exam 2	
Open window in new tab	Exam 3     Check All Clear Update Filter     Exam 4	
Batch Status Change - 🖨 Export t	Inactive Exam Rooms     port Display      + Schedule      Internal      PAGE	1

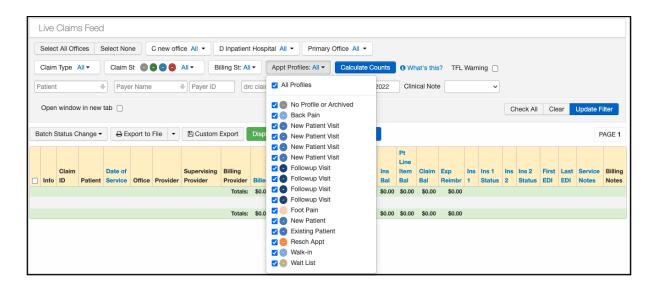
 Claim Status filter: Filter the claims by selecting the status (or statuses) you want to view > Press Update Filter. All will be selected as a default, but you can update it by pressing on just the status/statuses you want to view.

Select All Of	fices S	elect None C new office All -	D Inpatient	Hospit	al All -	Prim	nary Off	ice All	•												
Claim Type	All -	Claim St 💿 🕞 🕒 All 🗸	Billing St: All	•	Appt Pro	files: All	-	Calcul	ate Co	unts	0 Wr	nat's thi	s? TFL	Warn	ing 🗌						
Patient	4	All Statuses	dr	c claim	#	07/05/20	022	- 0	8/05/2	2022	Clin	ical Not	e		~						
Open windo Batch Status		<ul> <li>ERA Received</li> <li>In Process at Clearinghouse</li> <li>In Process at Payer</li> <li>Payer Acknowledged</li> </ul>	n Export	Displa	y <b>- +</b>	Schedu	le	¢ Inte	rnal <del>-</del>							Ch	neck All	Cle	ar 🚺	Update F	Filter PAGE
Claim Info ID	Patient	<ul> <li>Coordination of Benefits</li> <li>Other</li> <li>Rejected</li> <li>ERA Denied</li> <li>Not Submitted</li> <li>Missing Information</li> </ul>	Billing Provider Totals:	Billed \$0.00	Allowed \$0.00		Paid		Pt Paid \$0.00	Ins Bal \$0.00	Pt Line Item Bal \$0.00	Claim Bal \$0.00	Exp Reimbr \$0.00	Ins 1	Ins 1 Status		ins 2 Status	First EDI		Service Notes	Bill

4. Billing Status filter: Filter the claims by selecting a specific status or all the statuses > press Update Filter:

Live Claims Feed															
Select All Offices     Select None     C new office All •       Claim Type     All •     Claim St     S	D Inpatient Hospital All  Primary Offi Billing St: All Appt Profiles: All	ice All Calculat	_	ints	<b>(</b> ) Wh	at's this	s? TFL	. Warr	iing 🗌						
Patient     ◆     Payer Name     ◆     Payer       Open window in new tab     □       Batch Status Change ▼     ◆     Export to File     ▼     ●	All Statuses     D22     Paid In Full     Settled     Balance Due     Internal Review	- 08	/05/20	022	Clini	cal Not	e		~	C	heck All	Cle	ear	Update F	Filter
Claim Date of Supervis	Scrubbing Error     Other     Coding Clarification	Ins 2 I Paid I	ગ	ins Bai	Pt Line Item Bal	Claim Bal	Exp Reimbr	Ins 1	ins 1 Status	Ins 2	ins 2 Status	First EDI	Last EDI	Service Notes	Billing
	Ready to Code     Enrollment Pending	\$0.00 \$ \$0.00 \$			\$0.00	\$0.00									

5. Appointment Profiles filter: Pull up the claims by selecting a specific profile or all the profiles > press Update Filter.



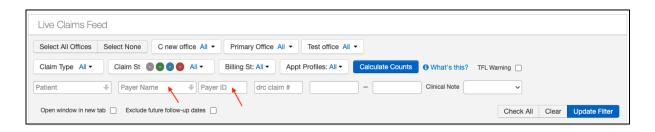
6. **TFL Warning check box:** Once you update the timely filing period for insurance under the Billing > Insurance Setup screen, you can pull up those insurance claims by placing a checkmark on this box. This will help you identify claims that may be close to their timely filing limit so they can be worked on/submitted.

Select All Offices	Select None C new	office All - Primary Office All	▼ Test office All ▼	•		]	
Claim Type All -	Claim St 🕒 🔁 🔁	Billing St: All ▼	Appt Profiles: All -	Calculate Counts	• What's this?	FL Warning	
Patient	Payer Name	Payer ID drc claim	#	-	Clinical Note	~	

7. **Patient search:** Pull up the claims for a specific patient by entering the patient's name or chart ID in the search field and selecting from the drop-down:

Live Claims Feed	
Select All Offices Select None C new office All  Primary Office All  Test office All	
Claim Type All - Claim St 😔 🕒 😜 All - Billing St: All - Appt Profiles: All - Calculate Counts 🔀 What's this?	TFL Warning
Patient Payer Name Payer ID drc claim # Clinical Note	~
Open window in new tab Exclude future follow-up dates	Check All Clear Update Filter

8. Payer Name and Payer ID search: Pull up the claims for a specific payer by either entering the payer name in the Payer name field or entering the payer ID in the Payer ID field > press Update Filter.



9. DrC claim #: This 15-digit number is system-generated, and will print in box 26 on the HCFA-1500 form or in box 3B on the UB04 institutional form. The number is also usually found on ERAs or EOBs as the patient claim/account number.

Live Claims Feed
Select All Offices Select None C new office All   Primary Office All   Test office All   Test office All
Claim Type All - Claim St 🗧 🚭 🚭 All - Billing St: All - Appt Profiles: All - Calculate Counts 🔀 What's this? TFL Warning 🗌
Patient  Payer Name  Payer ID  drc claim # From  To Clinical Note
Open window in new tab Exclude future follow-up dates Check All Clear Update Filter

10. Date range search: Pull up the claims by entering the desired date range (day/month/year). Our system will show the claims for the last 30 days by default.

Live Claims Feed	
Select All Offices Select None C new office All   Primary Office All   Test office All	•
Claim Type All - Claim St 💿 🕤 🕤 All - Billing St: All - Appt Profiles: All -	Calculate Counts      O What's this? TFL Warning
Patient  Payer Name  Payer ID  drc claim # From	- To Clinical Note v
Open window in new tab  Exclude future follow-up dates	Check All Clear Update Filter

11. Clinical note filter: Filter the claims by Locked and Not Locked notes > Update Filter.

Live Claims Fee	ed				
Select All Offices	Select None C new office All -	D Inpatient Hospital All - Primary	Office All -		
Claim Type All -	Claim St 🕒 🖨 😑 🕒 All 🗸	Billing St: All - Appt Profiles: All -	Calculate Counts	nis? TFL Warning 🗌	
Patient	Payer Name Payer	D drc claim # From	- To Clinical No	ote 🗸 🕐	
Open window in ne	ew tab		/	Locked Not Locked	Check All Clear Update Filter

12. Open Window in a new tab: Check off this box to open the window of appointment and patient in a new tab.

Live Claims Feed	
Select All Offices Select None C new office All   Primary Office All   Test office All	
Claim Type All - Claim St 😔 🕒 😔 All - Billing St: All - Appt Profiles: All - Calculate Counts 🛛 What's this? T	IFL Warning
Patient Payer Name Payer ID drc claim # From - To Clinical Note	~
Open window in new tab 📄 Exclude future follow-up dates 🗌	Check All Clear Update Filter

13. Batch Status Change: It allows you to change the billing status for your claims in bulk. You can either filter the claims by a patient or specific insurance or date range and check off the box on the left-hand side beside the claim ID to select the claims. Once done, select the billing status from the drop-down of what status you would like to move the claims to. The system will give you a pop-up and ask you to confirm the move. You will need to type **CONFIRM** in all caps for the system to move the claims.

Sele	ect All Offices	Sel	ect None	C new	office A	II • Prin	nary Offic	e All 👻	Test off	fice All	•										
Clai	m Type All	· .	Claim St 🌘		o All -	Billing	g St: All 🗸	App	t Profiles:	All -	Calcula	te Cour	nts 🚹	What's t	his? Tr	L Warnin					
Patie	nt	+	Payer Na	ne		ayer ID	drc d	laim #	From		] — То		CI	inical Note	e		~				
Ope	n window in ne	wtab	Exclude f	uture follo	w-up dates											0	heck A	All Clear		Jpdate	Filter
		1	,													0	HOUR P	di Olea		puare	Tiller
Batch	Status Char	ge 🕶	🔒 Export	to File	•	Custom Exp	ort D	isplay 🕶	+ Sch	edule											PAGE
,	Status Char	ge -	Export			Custom Exp Supervising Provider	Billing Provider		+ Sche	In	s 1 Ins 2 hid Paid		Ins Bal	Pt Line Item Bal	Claim Bal	Exp Reimbr	ins 1	Ins 1 Status	Ins 2	Ins 2 Status	First
,			Date of			Supervising	Billing Provider		Allowed	Adjmt P		Paid		Item	Bal		ins 1			Ins 2	First
) Info			Date of	Office		Supervising	Billing Provider Totals:	Billed	Allowed / \$350.00	Adjmt P \$0.00 \$0	nid Paid	Paid \$0.00	\$175.00	Item Bal \$175.00	Bal	Reimbr				Ins 2	First
,	Claim ID	Patient	Date of Service	<b>Office</b> Primary		Supervising	Billing Provider Totals:	Billed \$350.00	Allowed / \$350.00 \$175.00	Adjmt P \$0.00 \$0 \$0.00 \$0	aid Paid	Paid \$0.00 \$0.00	<b>\$175.00</b> \$175.00	Item Bal \$175.00	Bal \$350.00 \$175.00	Reimbr \$0.00		Status		Ins 2	First

14. **Export to file:** Export a pre-populated field report from the Live Claims Feed. The report will be generated and available to you in the message center.

Live Claims Feed		
Select All Offices Select None C new office All • Primary Office All • Test office All •		
Claim Type All - Claim St 💿 O O All - Billing St: All - Appt Profiles: All - Calculate Counts 🖲 What's this? T	FL Warning	
Patient           Payer Name           Payer ID        drc claim #          From        –          To        Clinical Note	~	
Open window in new tab Exclude future follow-up dates	Check All Clear	Update Filter
Batch Status Change ▼ 🛛 🖨 Export to File 🔹 🗈 Custom Export Display ▼ 🕇 Schedule		PAGE 1

15. Bulk Print HCFA and Superbill: Press the small arrow drop-down next to the "Export to file" button and select from the drop-down. You can filter the claims by a patient, date range, or insurance. NOTE: You can print up to 50 HCFAs/Superbills at a time.

Live Claims Feed															
Select All Offices S	Select None C new offic	e All - Prin	mary Office All -	Test offic	e All -										
Claim Type All -	Claim St 🕒 🕒 🗗 🖊	All - Billing	ig St: All - App	pt Profiles: Al	<b></b>	alculate Co	unts 🚯	What's this	is? TF	L Warning	1				
Patient	Payer Name	Payer ID	drc claim #	From	·	- То	c	Clinical Note			~				
Open window in new tab	Exclude future follow-up	dates 🗌								C	heck Al	II Clear	Upda	ate Filter	
Batch Status Change -	Export to File	🖺 Custom Expo	port Display -	+ Sched	dule									PAGE	E 1
	Print HCFA	Supervising	Billing	1	Ins 1	Ins 2 Pt	d Ins Bal			Exp Reimbr		Ins 1 Status	Ins Ins 2 2 State	2 First	

16. **Custom Export:** This feature will allow you to select fields to generate a report. Once you have selected the fields you would like to see, press Export. The report will be generated and available to you in the message center.

Live Claims Feed	
Select All Offices Select None C new office All   Primary Office All   Test office All   Test office All	
Claim Type All - Claim St 🗧 🗧 🗧 All - Billing St: All - Appt Profiles: All - Calculate Counts 🛛 What's this? TFL Warning 🗆	
Patient     Image: Payer Name     Image: Payer ID     Idrc claim #     From     —     To     Clinical Note     V	
Open window in new tab D Exclude future follow-up dates D Check All Clear Updates	ate Filter
Batch Status Change ▼        ⊕ Export to File         ▼        ■ Custom Export         Display ▼         + Schedule	PAGE 1

Custom Export	×
Patient	Check All Uncheck All
Full Name	Primary Ins Group #
First Name	Secondary Ins Payer
Last Name	Secondary Ins Payer ID
Chart ID	Secondary Member ID
Date of Birth	Secondary Ins Plan Name
Primary Provider	Secondary Ins Group #
Home Phone	Auto Insurance Payer
Cell Phone	Auto Insurance Payer ID
Office Phone	Auto Insurance Case #
Email	Worker's Comp Payer
Gender	Uvrker's Comp Payer ID
Race	Worker's Comp Case #
Ethnicity	Emerg Contact Name
	Export

17. Display: Select only the required fields/columns that you want to display in the live claims feed screen.

Live Claims Feed										
Select All Offices Select None C new office All - D Inpatie	nt Hospital All - Primary Offic	e All -								
Claim Type All - Claim St Claim St Claim St Claim St All - Billing St: A	Appt Profiles: All - C	alculate Cou	ints <b>O</b> W	Vhat's thi	s? TFL War	ning 🗆				
				mar o un						
Patient  Payer Name  Payer ID	rc claim # From ·	- To	Cli	inical Not	te	~				
Open window in new tab						Che	eck All	Clear U	pdate Fil	ter
	<b>4</b>									
Batch Status Change ▼ 🖶 Export to File 👻 🖺 Custom Export	Display - + Schedule 🗳	Internal -							PAGE	1 🗲
Date of Supervising	Show All			ins 2	Pt	Pt Line	Claim	Ехр		ins 1
Info Claim ID Patient Service Office Provider Provider	✓ Info	Adjmt	Ins 1 Paid	Paid I	Paid Ins Bal	Item Bal	Bal	Reimbr	Ins 1	Status
	Claim ID									
	Provider									
	Supervising Provider									
	Billing Provider									
	Billed									
	Allowed									
	Adjustment									
	Primary Insurer Paid									
	Secondary Insurer Paid									
	Patient Paid									
	Insurer Balance									
	Patient Balance									
	Claim Balance									
	Expected Reimbursement									
	Primary Insurer									
	Primary Insurance Status									
	Secondary Insurer									
	Secondary Insurance Status									
	First EDI Date									
	Last EDI Date									
	Service Notes									
	Billing Notes									

18. Schedule: Schedule an appointment directly from this screen for your existing patients.

Live Claims Feed	
Select All Offices Select None C new office All   Primary Office All   Test office All	
Claim Type All  Claim St  Claim St	
Patient     Payer Name     Payer ID     drc claim #     From     –     To     Clinical Note	
Open window in new tab 🗋 Exclude future follow-up dates 🗋	Update Filter
Batch Status Change ▼	PAGE 1

Schedule Service	×
Patient Office Examroom Scheduled Time	
	Create

19. You can also sort claims by "Date of service, Billed, Insurance, etc." by pressing on the blue highlighted column headers. The system will reorder claims based on which field you selected.

				Date of			Supervising	Billing					Ins 2	Pt		Pt Line	Claim	Ехр		Ins 1
(	Info	Claim ID	Patient	Service	Office	Provider	Provider	Provider	Billed	Allowed	Adjmt	Ins 1 Paid	Paid	Paid	Ins Bal	Item Bal	Bal	Reimbr	Ins 1	Status

20. Patient name: Press on the patient name to go to the demographics screen.

Select All Offices	Se	lect None	C	c new offi	ice All -	D Inpatie	ent Hospit	al All 👻	Primary Offic	ce All -									
Claim Type All  Claim St Claim St Claim St Claim St Claim St All  Billing St: All  Appt Profiles: All  Calculate Counts  What's this? TFL Warning																			
Patient	+	Payer N	ame			ID	drc claim	# From	m	— То	Cliv	nical No	te		~				
Open window in	new ta	b 🗌													Cheo	ck All Cle	ear U	pdate F	ilter
Open window in Batch Status Chan		ib 🗌	rt to Fi	-ile 🔻	🖺 Custo	om Export	Display	y <b>- +</b> Sc	chedule	🌣 Internal 🕶					Cheo	x All Cle	ear U		
Open window in Batch Status Chan		Expo	of			Supervising	Billing	ay - + Sc	chedule		Ins 1 Paid	Ins 2 Paid		Ins Bal	Chec Pt Line Item Bal		Ехр	PAGE	E 1 →

21. Date of service: To edit or work on your claims, press on the "Date of service" which will take you directly to the billing details screen.

Select All Offices	Sele	ect None	C new off	fice All -	D Inpatient	it Hospital	All 🔻 P	Primary Offic	e All -								
Claim Type All • Claim St 💿 💿 💿 All • Billing St: All • Appt Profiles: All • Calculate Counts 🖲 What's this? TFL Warning 🗆																	
Patient	+	Payer Name	e	+ Payer	ID dr	rc claim #	From		— То	Cli	nical No	te	~				
Open window in	new tab	<b>)</b>											Che	ck All Cl	lear U	lpdate Fi	ilter
		Export to	o File 🔻	B Cust	com Export	Display -	- + Sch	iedule 🕻	> Internal -				Che	ck All Cl	ear U		_
Open window in i		_	> File 🔻	Cust	com Export		• + Sch	redule	≯ Internal →		Ins 2	Pt	Cher Pt Line	ck All Cl	lear U	PAGE	ilter 1 → Ins 1

22. Billing Details Screen: On the top left-hand side, select the status from the "Billing Status" drop-down. Example: To bill out your claims, select "Bill Insurance, Bill Secondary Insurance, Auto Accident Claim, Worker's Comp Claim, Durable Medical Equipment Claim" depending on the payer who needs to receive the claim.

dr chrono										
Schedule Clinical P	atients Reports	Billing Acc	count	Marketplace	Help 🛊	×				
		View Service	+ EOB	E SuperBill	Clinical Note	🖴 Clone	HCFA/1500	HCFA/1500 (text)	🕀 Print Screen	
Institutional Claim	No	/						Claim Typ	Donum	
								Emergency Servic		
Ø Billing Status	Bill Insurance	~						Delay Reaso		
ICD Version	ICD-10	~					Ac	ute Manifestation Dat	te	
Primary Insurer	- Default -	~						Onset Dat	te 431: Onse 🗸	(HCFA box 14)
Secondary Insurer	- Default -	~						Other Dat	te - Other Da 🗸	(HCFA box 15 & 19)
Billing Provider:	- If different to provide	r- 🖌							Is patient's condition related to	
Supervising Provider:	- If different to provide	r- 🖌						Employmer	nt No 🗸	
Pt Payment	\$ 0 +							Auto Accider	nt No 🗸	
Payment Profile	Insurance	~						Other Accider	nt No 🗸	
Pt Payment Due								EDI Billing Not	<u> </u>	
Billing Profile	Select Profile	<ul><li></li><li></li></ul>						Provider	rs 🧪	
Billing Pick List	Choose from Pick Lis	t								
Diagnosis Pick List	Choose from Pt Probl	lems								
Payer pre-auth #	+									
Do Not Transmit	Do not transmit autho	prization number	o payer							
Referral #										
Billing Facility										
Purchased Serv Provider			1							
Appointment Notes	This is a demo appointr	nent								
Follow-up Date										
Billing Notes			+							
		/	·							

	Paid In Full
	Balance Due
	Settled
	Internal Review
~	Bill Insurance
	Bill Secondary Insurance
	Worker's Comp Claim
	Auto Accident Claim
	Durable Medical Equipment Claim
	Institutional Service
	Coding Clarification
	Ready to Bill
	Ready to Code
	Enrollment Pending
	Faxed/Mailed Appeal
	Payer Contact
	Patient Contact

23. **Pt Payment (copay):** Update or post the patient payment directly from this screen. The payment will reflect automatically in the patient payments screen.

Institutional Claim	No
Billing Status	~
ICD Version	ICD-10 ~
Primary Insurer	- Default -
Secondary Insurer	- Default -
Billing Provider:	- If different to provider -
Supervising Provider:	- If different to provider -
Pt Payment	\$ 0 +
Payment Profile	Insurance ~
Pt Payment Due	
Billing Profile	Select Profile V
Billing Pick List	Choose from Pick List
Diagnosis Pick List	Choose from Pt Problems
Payer pre-auth #	+
Do Not Transmit	Do not transmit authorization number to payer
Referral #	
Billing Facility	
Purchased Serv Provider	
Appointment Notes	
Follow-up Date	
Billing Notes	

24. **Payment Profile:** Select the right profile name to reflect the claim balance correctly. Options include Cash, Insurance, Insurance Out of Network, Auto Accident, and Workers' Comp. Selecting the correct payment profile will ensure that the claim is submitted to the correct payer.

Institutional Claim	No
Ø Billing Status	~
ICD Version	ICD-10 V
Primary Insurer	- Default -
Secondary Insurer	- Default -
Billing Provider:	- If different to provider -
Supervising Provider:	- If different to provider -
Pt Payment	\$ 0 +
Payment Profile	Insurance V
Pt Payment Due	
Billing Profile	Select Profile
Billing Pick List	Choose from Pick List
Diagnosis Pick List	Choose from Pt Problems
Payer pre-auth #	+
Do Not Transmit	Do not transmit authorization number to payer
Referral #	
Billing Facility	
Purchased Serv Provider	
Appointment Notes	
Follow-up Date	
Billing Notes	+

Cash 🗸 Insurance

Insurance Out of Network Auto Accident Workers' Comp

25. Billing Pick List: Choose the codes from your pick list instead of typing in the codes manually.

Institutional Claim	No
Ø Billing Status	~
ICD Version	
Primary Insurer	- Default -
Secondary Insurer	- Default -
Billing Provider:	- If different to provider -
Supervising Provider:	- If different to provider -
Pt Payment	\$ 0 +
Payment Profile	Insurance V
Pt Payment Due	
Billing Profile	Select Profile V
Billing Pick List	Choose from Pick List
Diagnosis Pick List	Choose from Pt Problems
Payer pre-auth #	+
Do Not Transmit	Do not transmit authorization number to payer
Referral #	
Billing Facility	
Purchased Serv Provider	
Appointment Notes	
Follow-up Date	
Billing Notes	
bining Notes	<b></b>

26. **+EOB:** Add/upload the insurance EOB directly from this screen by pressing on the "+EOB" button.

	View Service	+ ЕОВ	🚍 SuperBill	& Clinical Note	🖴 Clone	HCFA/1500	HCFA/1500 (text)	🔒 Print Screen
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27. **Superbill, HCFA/1500, and HCFA/1500 (text):** Press Superbill to print the patient a detailed receipt including CPT, HCPCS, and ICD-10 codes. HCFA/1500 will print an HCFA form on plain white paper, while the (text) version will allow printing on preprinted HCFA paper.

F								
	View Service	+ EOB	E SuperBill	Clinical Note	🖴 Clone	HCFA/1500	HCFA/1500 (text)	🔒 Print Screen

28. Print screen: Press Print Screen to print the entire screen which can be used as proof of timely filing.

	View Service	+ EOB	🚍 SuperBill	Clinical Note	금 Clone	HCFA/1500	HCFA/1500 (text)	🔒 Print Screen
--	--------------	-------	-------------	---------------	---------	-----------	------------------	----------------

29. Claim Type: On the top right-hand side, select the claim type as "Re-submission" or "Void claim" to submit a corrected claim or void claim. There is a box to enter the "ID of original claim" to assist the payer in reprocessing/voiding the original claim.

HCFA/1500 (text)	B Print Screen	
Claim Type Emergency Service Delay Reason	✓ Default Re-submission Void claim	
Acute Manifestation Date Onset Date	431: Onse V (HCFA box 14)	
Other Date	- Other Da V (HCFA box 15 8 Is patient's condition related to	. 19)
Employment Auto Accident Other Accident	No V No V	
EDI Billing Note Providers	No ✓ (HCFA/CMS-1500 Line 19)	

30. **EDI Billing note:** Select this box to add a note on the claim. Any information entered here will appear in Box 19 on the HCFA 1500 form.

Claim Type	Default V
Emergency Service	No V
Delay Reason	- Not Used -
Acute Manifestation Date	
Onset Date	(HCFA box 14)
Other Date	(HCFA box 15 & 19)
Clinical Trial #	
	Is patient's condition related to
Employment	No 🗸
Auto Accident	No V
Other Accident	No V
EDI Billing Note	(HCFA/CMS-1500 Line 19)
Providers	

31. ICD-10 codes can be added in this section. You can enter the code or a description in the box marked with the

red arrow. If you need to change the order of the codes, press the 3 blue horizontal lines (notated by the blue box). This will allow you to drag and drop the codes in whatever order you need them.

ſ	#	ICD-10	Description	
I		Add ICD-10 collife	_       →	
l	1	E00.2	Congenital iodine-deficiency syndrome, mixed type	×

32. Add the CPT/HCPCS/CUSTOM by pressing "+Add Line Item" at the bottom left.

	Code/Check Date	Description	Mods/Posted Date	Service Date 😧	Qty/Min	Dx Pointers	Price	Billed	Allowed	Adjmt	Ins 1 paid	Ins 2 paid	Pt Paid	Ins Bal	Pt Bal	Status/Adj Type	
						Totals:		\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	A Not Submitted	
	C 97110 🔸			From date To date	1.00	1000	175.00	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	Not Submitted	\$ = +
+	Add Line Item	Delete Selecte	d									Valio	late Claim	C Rep	arse ERA	i Claim Info 🗸	Verify & Save

33. To post an insurance payment, press the three lines or blue plus + icon towards the right corresponding to the code, select the appropriate reason codes, and press **Verify and Save** to save your changes.

Totalis: \$88.60 \$8.00 \$0.00 \$0.00 \$80.60 \$0.00 \$88.60 \$0.00 \$0.00 \$80.60 \$0.00 \$0.00 \$80.60 \$80.60 \$0.00 \$80.60 \$8	urance 🔳 📕
C 99213 U C 99213 C C 99213 C C Prom date To date 1.00 1 2 0 0 88.60 \$88.60 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$88.60 \$0.00 Bill Ins	ance 💲 🎫 🕇
+ Add Line Item × Delete Selected i Claim	o 🗸 Verify & Save

34. Logs: All the changes made on this screen will be tracked under the "Logs" section.

Logs					
Datetime	User	Description			
Aug 5, 2022 10:00:13 AM		primary_insurance_id_number changed from "" to "FAKEID7039"			
Aug 5, 2022 10:00:13 AM		primary_insurance_id_number changed from "" to "FAKEID7039"			