Creating and Using Macros

Last modified on 10/08/2026 11:54 am EDT

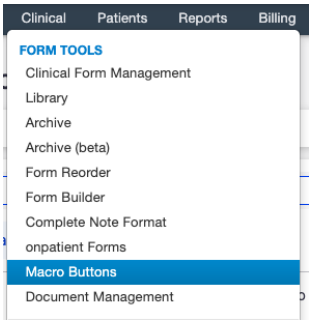
Users can contact support to share or stop sharing macros across the practice group.

Macros help streamline your workflows and make charting more efficient. Use them to auto-populate commonly used phrases or notes, and to pull patient information into your Clinical Note automatically.

Create macros

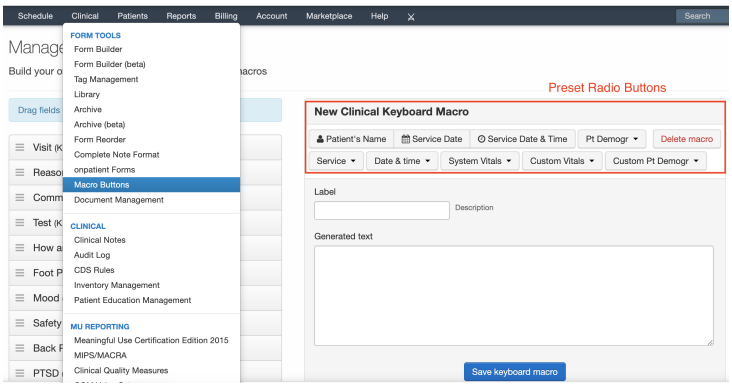
1. Open Macro Buttons.

Go to **Clinical > Macro Buttons**.



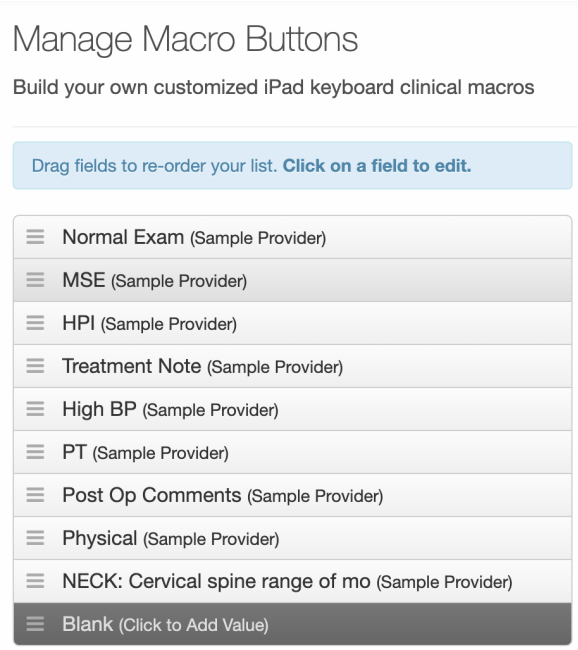
2. Create a new Keyboard Macro.

Enter a description in the **Label** field, then type the text you want in the**Generated Text** box. Use the preset buttons (such as **Patient's Name**, **Service Date**, **Pt Demogr**, **System Vitals** and **Custom Vitals**) to insert information that fills in from the patient's chart. Click **Save keyboard macro** to save the macro to your account.



3. Organize your macros.

Saved macros are listed on the left side of the Macros page. Click and drag them into the order you want them to appear on your iPad and the web. The name of the provider who created each macro appears next to it.

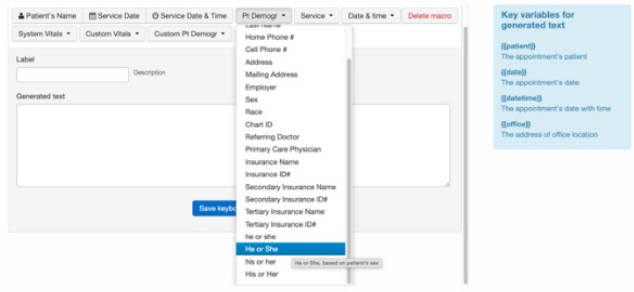


Using pronoun variables

Pronoun variables fill in the correct pronoun from the **Sex** field in the patient's demographics, so one macro works for every patient. Each variable has a lowercase version and a capitalized version for the start of a sentence.

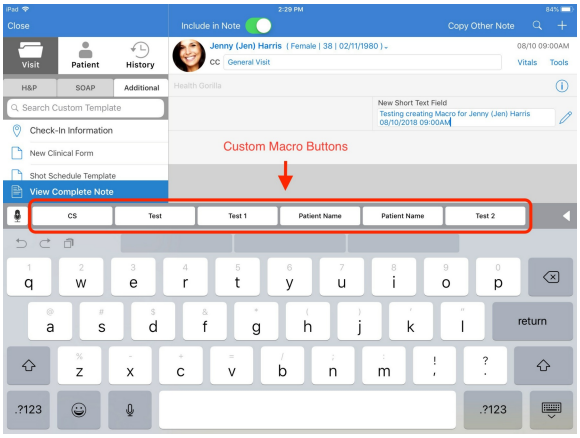
Variable	Male patient	Female patient	All other values*	Example
he/she	he	she	he/she	"**He/she** reports no pain today."
his/her	his	her	his/her	"Reviewed **his/her** medications."
him/her	him	her	him/her	"I examined **him/her** today."

If the patient's Sex is blank, Unknown, Other, or Declined to Specify, the variable stays as written (for example, "him/her").



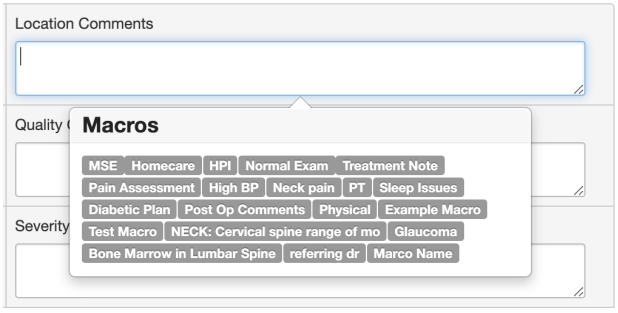
Use macros on the iPad

When you're writing a clinical note, you can pick a custom macro in any free text field. Selecting it inserts your text automatically, with any variables filled in.



Use macros on the web

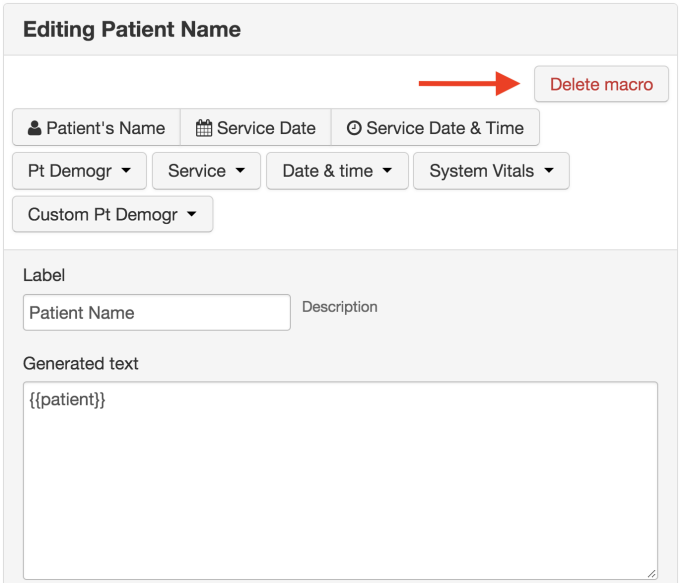
You can also use your macros in the free text fields of clinical notes in DrChrono's web EHR.



Delete a macro

On the web, go to **Clinical > Macro Buttons**, select the macro, and click **Delete macro**.

Deleted macros can't be recovered.


Editing Patient Name
Delete macro
Patient's Name
Service Date
Service Date & Time
Pt Demogr
Service
Date & time
System Vitals
Custom Pt Demogr
Label
Patient Name
Description
Generated text
{{patient}}