

# How to add a charge to an appointment from the Live Claims Feed

09/16/2024 9:00 am EDT

Adding a charge to a patient appointment is a breeze in the Live Claims Feed screen. The steps below will show you how fast and easy it is.

1. Navigate to **Billing > Live Claims Feed**
2. Pull up the patient's account using their name, chart ID, or claim number. Click on the **date of service** to enter the appointment specifics.

<input type="checkbox"/>	Info	Claim ID	Patient	Date of Service	Office
<input type="checkbox"/>		203480480		2/24/2022 11:30AM	B Assisted Living

3. Scroll down to the area with labels "Code/Check Date, Description, Mods/Posted Date, etc"

<input type="checkbox"/>	Code/Check Date	Description	Mods/Posted Date	Service Date ?	EPSDT	Qty/Min	Dx Pointers	Price
<input type="button" value="+ Add Line Item"/> <input type="button" value="x Delete Selected"/>								

4. Click on "+ Add Line Item"

<input type="checkbox"/>	Code/Check Date	Description	Mods/Posted Date	Service Date ?	EPSDT	Qty/Min	Dx Pointers	Price
<input type="button" value="+ Add Line Item"/> <input type="button" value="x Delete Selected"/>								

<input type="checkbox"/>	Code/Check Date	Description	Mods/Posted Date	Service Date ?	EPSDT	Qty/Min	Dx Pointers	Price
<input type="checkbox"/>	U			From date To date	<input type="checkbox"/>	1.00	Totals: 1 0 0 0	0
<input type="button" value="+ Add Line Item"/> <input type="button" value="x Delete Selected"/>								

- Several boxes will open so you can enter information
  - **Red arrow** - add CPT/HCPCS/Custom Code
  - **Blue box** - add modifiers if needed
  - **Orange box** - add quantity/minutes if needed
  - **Green box** - add diagnosis pointers (the numbers 1-4 can be obtained in the ICD10 section just above and to the left of where charges are entered.
  - **Purple arrow** - add/change/update price (The price will populate if loaded into the fee schedule. However, if it isn't or you need to make changes to it, you can do so in this box.)

(numbers for Dx Pointers- green box above)

#	ICD-10
	<input type="text" value="Add ICD-10 code"/>
<b>1</b>	Z00.00
<b>2</b>	R00.0
<b>3</b>	M00.032

You can add as many line items as you need by clicking on "+ Add Line Item".

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