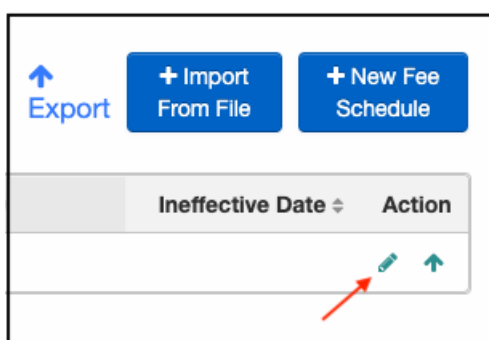


# Fee Schedule: How to edit a field in an existing fee schedule

Last modified on 10/30/2024 10:28 am EDT

If after creating a fee schedule you need to make an edit to a description, add a modifier, update an NDC code, or price edit, you can do so easily.

1. Navigate to **Billing > Fee Schedule**
2. Click on the pencil icon on the right side of the screen



This will open your fee schedule and show the codes that are included.





- You can use the search feature to find a specific CPT/HCPCS/Custom code if needed.

### Fee Schedule Items

**Procedure**

3. From there, click on the **pencil icon** on the row corresponding with the CPT/HCPCS/Custom code you would like to change or update.

[+ New Item](#)

Price	Action
\$175.79	 
\$82.74	 

4. Once you make the necessary changes, press **Update**.

### Update Fee Item

Code type\*  Code\*

Base price\*  Allowed Reimbursement   
Typical allowed amount for payer. Not used if blank.

CPT/HCPCS Modifier

NDC Code  NDC Quantity

NDC Units

Custom description

