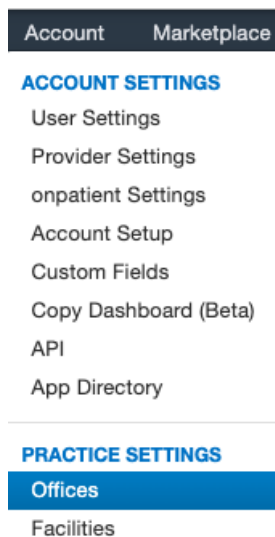# Changing the Primary Provider for an Office

07/08/2024 7:43 pm EDT

In the event you need to change the primary provider for an office, you can easily do so in the office setting.

1. Go to **Account** > **Offices**.

2. Select **Edit** for the office you need to change providers for.

3. Choose the desired provider from the dropdown and **Save**.