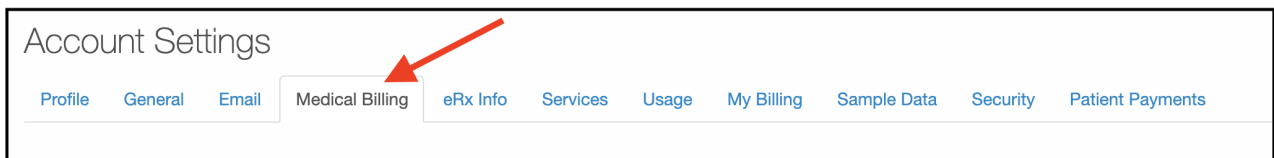# How do I Enter a Taxonomy Code that is Common for all Payers?

08/23/2024 11:02 am EDT

Office Wide Taxonomy Code

If all of your claims bill with the same taxonomy code, you can enter it in your account settings and it will carry through all of your claims.

1. Navigate to the **Account** tab.

2. Click on **Provider Settings**.
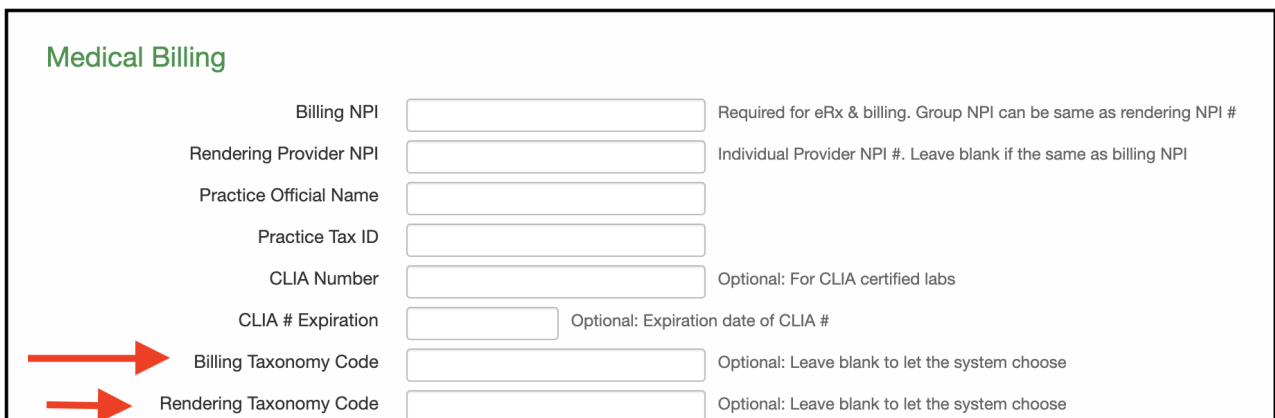
3. Select the **Medical Billing** tab.

4. Under the **Medical Billing** header, you will find lines for **Billing Taxonomy Code** and **Rendering Taxonomy Code**.
   - If you leave the field blank, the system will auto-populate the taxonomy based on the specialty listed on your account.

5. Please enter the details respectively and click on the blue **Update Entire Profile** at the bottom of the page.

And Viola! You've just updated your taxonomy code for all of your payers!