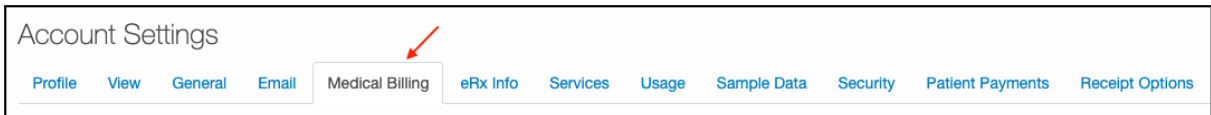


How do I Enter a Taxonomy Code that is Common for all Payers?

Last modified on 11/18/2024 9:15 am EST

If all of your claims bill with the same taxonomy code, you can enter it in your account settings and it will carry through all of your claims.

1. Navigate to the **Account** tab
2. Select **Provider Settings**
3. Select the **Medical Billing** tab



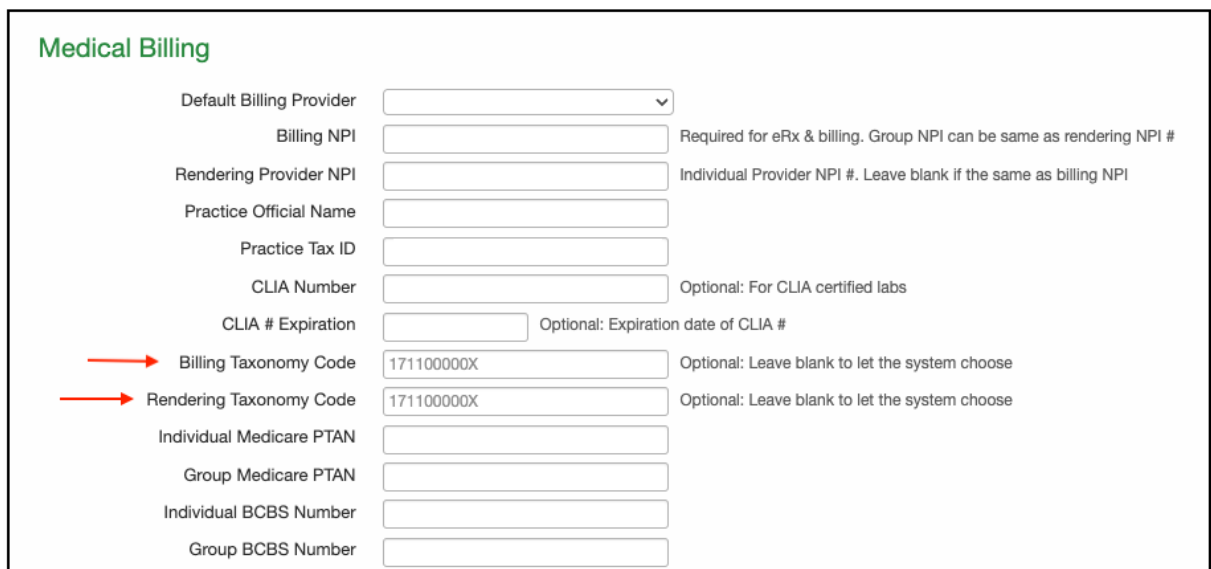
Account Settings

Profile View General Email **Medical Billing** eRx Info Services Usage Sample Data Security Patient Payments Receipt Options

A red arrow points to the 'Medical Billing' tab.

4. Under the **Medical Billing** header, you will find lines for **Billing Taxonomy Code** and **Rendering Taxonomy Code**

- If you leave the field blank, the system will auto-populate the taxonomy based on the specialty listed on your account.



Medical Billing

Default Billing Provider

Billing NPI Required for eRx & billing. Group NPI can be same as rendering NPI #

Rendering Provider NPI Individual Provider NPI #. Leave blank if the same as billing NPI

Practice Official Name

Practice Tax ID

CLIA Number Optional: For CLIA certified labs

CLIA # Expiration Optional: Expiration date of CLIA #

→ Billing Taxonomy Code Optional: Leave blank to let the system choose

→ Rendering Taxonomy Code Optional: Leave blank to let the system choose

Individual Medicare PTAN

Group Medicare PTAN

Individual BCBS Number

Group BCBS Number

5. Enter the details respectively and press the blue **Update Entire Profile** at the bottom of the page.



Update Entire Profile

