

Financial Transactions Report: Credits tab

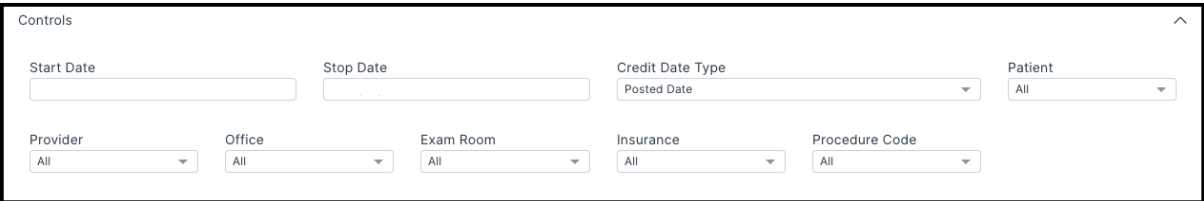
Last modified on 04/10/2025 3:21 pm EDT

The third tab listed under the Day Sheet is the Credits tab. Here is where you can see payments added for the parameters you set.

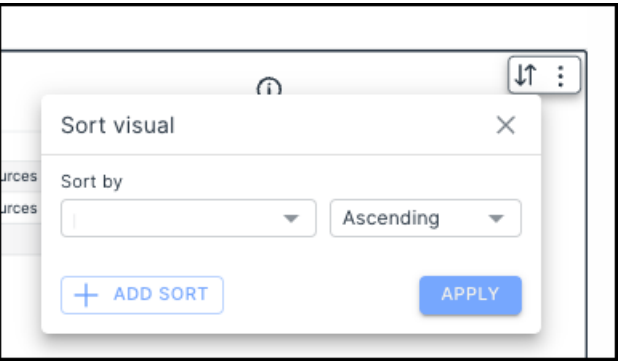


The controls available include:

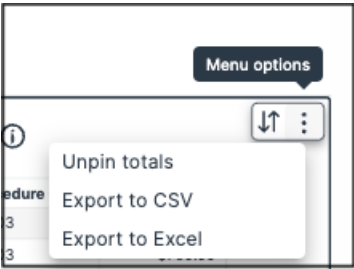
- Start Date
- Stop Date
- Credit Date Type
- Patient
- Provider
- Office
- Exam Room
- Insurance
- Procedure Code



Once the parameters are set, the report will populate. You can use the up/down arrow on the right side to sort the information in numerous ways.



You can also export the report to CSV or Excel by clicking the 3 vertical dots. The report will be generated and available in your message center.



Financial Transaction Report			
<div>Summary Debits Credits Adjustments Patient Payments All Data</div>			
Controls			
Date	Debits Date Type	Credits and Adjustment Date Type	Patient Payments Date Type
04/01/2017 - 04/10/2025	Posted Date	Posted Date	Posted Date
Provider	Office	Exam Room	Insurance
All	All	All	All
Payment Profile	Code Category	Include Future Appts	
All	All	Yes	
Data Freshness	Group By	Sub Group By	Tertiary Group By
04-10-2025 12:58 pm	Select one	Select one	Select one
Debits	Credits	Adjustments	Patient Payments
\$3,798,755.54	\$1,297,977.93	\$983,741.33	\$3,247.28