




Financial Transactions Report: Credits tab

Last modified on 09/03/2025 7:58 am EDT

The third tab listed under the Day Sheet is the Credits tab. Here, you can view the payments added for the parameters you set.

Financial Transaction Report



Summary

Debits

Credits

Adjustments

Patient Payments




Transfers

All Data

The controls available include:

- Date Range
- Credit Date Type
- Patient
- Code Category
- Provider
- Office
- Exam Room
- Insurance
- Procedure Code
- Payment Profile
- Include Future Appointments
- Trace Number
- Patient Flags

Financial Transaction Report



Summary

Debits

Credits

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All Data

Controls

Date

06/01/2023 - 08/25/2025

Credit Date Type

Posted Date

Patient

All

Code Category

All

Provider

All

Office

All

Exam Room

All

Insurance

All

Procedure Code

All

Payment Profile

All

Include Future ...

Yes

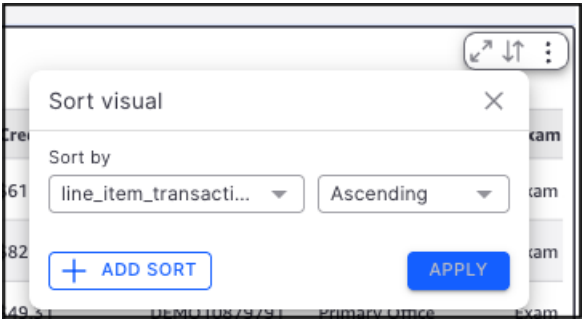
Trace Number

All

Patient Flags

Once the parameters are set, the report will populate. You can use the up/down arrow on the right side to sort the

information in numerous ways. Selecting the diagonal arrows will maximize the report. You can also export the report to CSV or Excel by pressing the 3 vertical dots. The report will be generated and available in your downloads.



Financial Transaction Report

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Date

06/01/2023 - 08/25/2025

Credit Date Type

Posted Date

Patient

All

Code Category

All

Provider

All

Office

All

Exam Room

All

Insurance

All

Procedure Code

All

Payment Profile

All

Include Future ...

Yes

Trace Number

All

Patient Flags

Data Freshness

08-25-2025 9:12 am

Group By

Trace Number

Credit Group By Summary

Trace Number	Count	Amount
DEMO10465788	9	\$2,038.48
DEMO10824823	1	\$9.41
DEMO10886744	9	\$1,430.20
DEMO10904991	7	\$2,025.27
DEMO11734148	10	\$1,397.72
DEMO12251224	3	\$147.42
DEMO12446225	3	\$140.92
DEMO12942288	4	\$988.64
DEMO13205318	1	\$49.54
DEMO13342413	6	\$1,778.66
DEMO13437848	3	\$142.04
DEMO13798387	4	\$1,039.14
DEMO14111798	1	\$69.30
Total	2,369	\$457,033.13

Credits

Posted Date	Patient Fullname	Date of Service	Provider Name	Insurance Name	Payer ID	Credit Amount	Trace Number	Office Name	Exam
Jun 1, 2023		May 31, 2023		Cigna	62308	\$58.57	DEMO56341246	Primary Office	Exam
Jun 1, 2023		May 31, 2023		Cigna	62308	\$134.53	DEMO56341246	Primary Office	Exam
Jun 1, 2023		May 31, 2023		Cigna	62308	\$78.76	DEMO56341246	Primary Office	Exam
Jun 1, 2023		May 31, 2023		Cigna	62308	\$66.61	DEMO56341246	Primary Office	Exam
Jun 1, 2023		May 31, 2023		Cigna	62308	\$63.02	DEMO56341246	Primary Office	Exam
Jun 1, 2023		May 31, 2023		Cigna	62308	\$83.19	DEMO56341246	Primary Office	Exam
Jun 1, 2023		May 31, 2023		Cigna	62308	\$65.59	DEMO56341246	Primary Office	Exam
Jun 1, 2023		May 31, 2023		Cigna	62308	\$936.56	DEMO56341246	Primary Office	Exam
Jun 1, 2023		May 31, 2023		Cigna	62308	\$8.66	DEMO56341246	Primary Office	Exam

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