

# Adding Billing Profiles from the Appointment Window

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Utilizing billing profiles allows you to efficiently add ICD-10, CPT, HCPCS, and/or Custom codes to common visit types. Here is how you can add them from the appointment window.

1. Navigate to the schedule, select an appointment window, and select the **Billing** tab.
2. Select the profile you would like to use from the **Billing Profile** dropdown menu.

The screenshot shows the 'Billing' tab selected in the appointment window. The 'Billing Profile' dropdown menu is highlighted with a red arrow, indicating the step to select a profile. The form includes various fields for billing information, such as 'Billing Status', 'ICD Version', 'Primary Insurer', 'Secondary Insurer', 'Patient Payment', 'Pre Authorization Approval', 'Referral #', 'Payment Profile', 'Billing Pick List', and 'Diagnosis Pick List'.

3. Once the profile is selected, press **Save**.

→ Billing Profile  
Other Date

Billing Pick List

Diagnosis Pick List

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**ICD-10 Codes**

#	Code	Description
1	E00.2	Congenital iodine-deficiency syndrome, mixed type

**NDC Codes**

NDC Code	Quantity	Units	Line Item
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**ICD-9 Codes to Convert**

#	Code	Description
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**Custom Codes**

Code	Description	Price (\$)
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**CPT and HCPCS Codes**

Type	Code	Description	Price (\$)
CPT	1 97110	THERAPEUTIC EXERCISES	175.00

Modifiers:

Quantity/Minutes:

Diagnosis Pointers:

Include note in EDI Billing:

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