

# Port Your Fax Number from DrChrono to Another Vendor

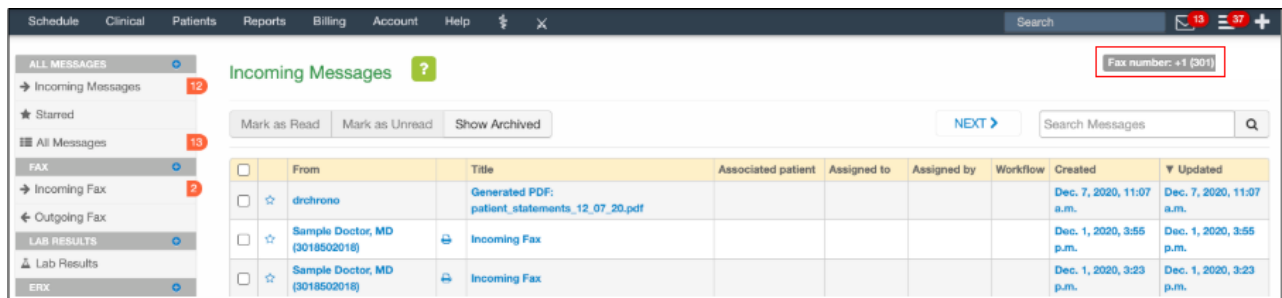
Last modified on 08/27/2025 4:50 pm EDT

To port your fax number from DrChrono to another EHR or fax vendor, you'll need to coordinate with your new EHR or fax vendor to initiate this process. Typically, your new vendor will request specific details about your existing fax number.



To get started, [create a support case](#) and include a copy of your W9. Once received, the Support representative will supply you with the necessary information to share with your new provider to complete the porting request.

You can find your fax number in the **Message Center** (select  in the navigation menu).



The screenshot displays the DrChrono Message Center interface. The top navigation bar includes tabs for Schedule, Clinical, Patients, Reports, Billing, Account, and Help. A search bar is located on the right. The left sidebar shows a list of message categories: ALL MESSAGES, Incoming Messages (12), Starred, All Messages (13), FAX, Incoming Fax (2), Outgoing Fax, LAB RESULTS, Lab Results, and ERX. The main content area is titled 'Incoming Messages' and features a table of message details. A red box highlights the 'Fax number: +1 (301)' in the top right corner.

|                          | From                           | Title  | Associated patient | Assigned to | Assigned by | Workflow | Created                  | Updated                  |
|--------------------------|--------------------------------|--|--------------------|-------------|-------------|----------|--------------------------|--------------------------|
| <input type="checkbox"/> | drchrono                       | Generated PDF: patient_statements_12_07_20.pdf |                    |             |             |          | Dec. 7, 2020, 11:07 a.m. | Dec. 7, 2020, 11:07 a.m. |
| <input type="checkbox"/> | Sample Doctor, MD (3018502018) | Incoming Fax                                   |                    |             |             |          | Dec. 1, 2020, 3:55 p.m.  | Dec. 1, 2020, 3:55 p.m.  |
| <input type="checkbox"/> | Sample Doctor, MD (3018502018) | Incoming Fax                                   |                    |             |             |          | Dec. 1, 2020, 3:23 p.m.  | Dec. 1, 2020, 3:23 p.m.  |