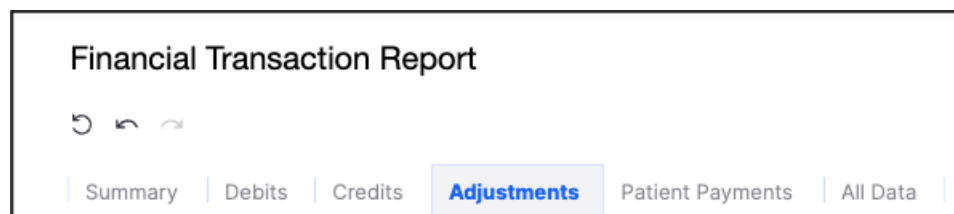


Financial Transactions Report: Adjustments tab

Last modified on 08/08/2025 10:03 am EDT

The fourth tab listed under the Financial Transactions (fka Day Sheet) is the Adjustments tab. Here is where you can see charges added for the parameters you set.

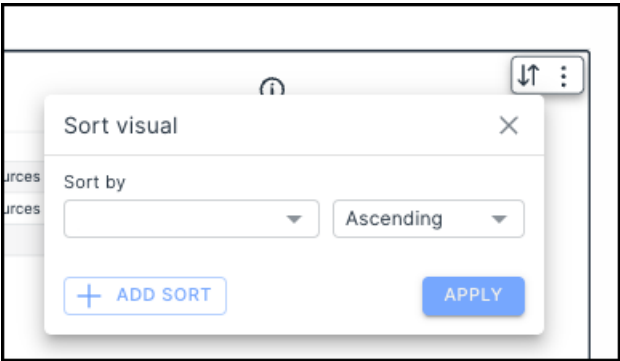


The controls available include:

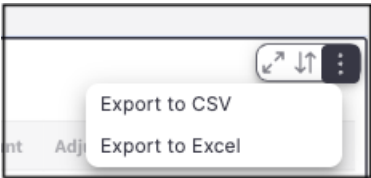
- Date
- Adjustment Date Type
- Include Future Appts
- Provider
- Office
- Exam Room
- Insurance
- Procedure Code
- Code Category
- Adjustment Code
- Payment Profile
- Trace Number
- Patient Flags
- Patient

A screenshot of the "Financial Transaction Report" controls section. The title "Financial Transaction Report" is at the top left. Below it are three small icons. A horizontal navigation bar is present with tabs for "Summary", "Debits", "Credits", "Adjustments" (selected), "Patient Payments", and "All Data". Below the tabs is a light gray box labeled "Controls" with a blue upward arrow in the top right corner. Inside the "Controls" box, there are twelve filter controls arranged in three rows. Each control has a blue label and a white input field or dropdown menu. The first row contains: "Date" (text input with "08/01/2024 - 08/08/2025"), "Adjustment Date ..." (dropdown with "Posted Date"), "Include Future Appts" (dropdown with "Yes"), "Provider" (dropdown with "All"), and "Office" (dropdown with "All"). The second row contains: "Exam Room" (dropdown with "All"), "Insurance" (dropdown with "All"), "Procedure Code" (dropdown with "All"), "Code Category" (dropdown with "All"), "Adjustment Code" (dropdown with "All"), and "Payment Profile" (dropdown with "All"). The third row contains: "Trace Number" (dropdown with "All"), "Patient Flags" (dropdown), and "Patient" (dropdown with "All").

Once the parameters are set, the report will populate. You can use the up/down arrow on the right side to sort the information in numerous ways.



You can also export the report to CSV or Excel by clicking the 3 vertical dots. The report will be generated and available in your downloads.



Financial Transaction Report

Summary | Debits | Credits | **Adjustments** | Patient Payments | All Data

Controls

Date

08/01/2024 - 08/08/2025

Adjustment Date ...

Posted Date

Include Future Appts

Yes

Provider

All

Office

All

Exam Room

All

Insurance

All

Procedure Code

All

Code Category

All

Adjustment Code

All

Payment Profile

All

Trace Number

All

Patient Flags

Patient

All

Data Freshness

08-08-2025 9:03 am

Group By

Reason Code

Adjustment Group By Summary

Reason Code	Count	Amount
0	1	\$150.00
45	1	\$25.00
Total	2	\$175.00

Adjustments

Posted Date	Patient Fullname	Date of Service	Provider Name	Insurance Name	Payer ID	Adjustment Amount	Adjustment Reason
Feb 18, 2025		Dec 24, 2024		Aetna	60054	\$25.00	45: Charge exceeds fee schedule/max or contracted/legislated fee arrangen
Feb 18, 2025		Jan 6, 2025				\$150.00	Provider Discount