How do I sync my DrChrono calendar to my Google Calendar?

07/08/2024 7:51 pm EDT

With DrChrono you can sync your DrChrono calendar to your Google Calendar. This feature is designed to provide a convenient way to quickly glimpse at your day's schedule but is not a replacement for the DrChrono scheduling system.

Limitations:

- Due to HIPAA requirements, some appointment details are not displayed in Google Calendar. Only the office name, exam room, patient chart ID number, and appointment duration will be displayed.
- Due to technical resource limitations, DrChrono will only sync two weeks of activity.
- Events added to Google Calendar do not sync with your DrChrono calendar.

1. To set up a Google Calendar sync, view your account settings by mousing over **Account** and selecting **Provider Settings**.

Account	Marketplace
ACCOUNTS	SETTINGS
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Custom Fi	elds

2. Click on the Services tab in your account settings.



3a. At the top of the page, there is a section titled Calendar Sync. This section has a URL in red text.



3b. Copy this link to your clipboard by selecting the link, right-clicking the page, and selecting **Copy**. Alternatively, highlight the text and use the hotkey CTRL+C (Windows) or COMMAND+C (Mac).

Calendar URL	https: offices p	Look Up "https://drchrono.com/external_calendar/100950/"	1374c24d0c.ics
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Invite all par	tients now	Speech Services	

4a. Open your Google Calendar. Find the section titled **Other Calendars**.

Calendar							Today	< >	
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-	Jun	e 20	017			<			
	s	М	т	w	т	F	s	GMT-07	
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	4	5	6	7	8	9	10		
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	18	19	20	21	22	23	24		
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		Feat	ure	Rele	ase	/Cor	nt		
	Reminders							6am	
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	Conference Room Re							9am	
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4b. Click on the arrow next to Other Calendars and select Add by URL.

	7am
Add a coworker's calenda	Add a coworker's calendar
Conference Room Re	Browse Interesting Calendars
drc-Vacation/Remote	Add by URL
Holidays in United Sta	Import calendar
Training Schedule	Settings

5. Paste in the URL you copied from account settings to the URL field. You can do this by right-clicking on the field, then clicking 'Paste' or hitting CTRL+V (Windows) or COMMAND+V (Mac). Then, click 'Add Calendar'.

Add by URL		×
URL:	https://drchrono.com/external_calendar/100950/2179a2t	
	If you know the address to a calendar (in iCal format), you can type in the address here.	
	Make the calendar publicly accessible?	
	Add Calendar Cancel	
		1.151

6. Now, in the Other Calendars section, you will see a new calendar titled **DrChrono | Your Name**. If this calendar is active, as indicated by a colored box, you will be able to see your synced DrChrono appointments.

Ŧ	Other calendars	F
	Add a coworker's calendar	1
	drchrono Thomas Yo.	

The screenshot below will show you how a synced calendar will appear.

8am	8 – 10 Appointment with YEJA000001						
9am		s					
10am							
	10:30 - Appointment wit	10:30 - Appointment with	10:30 - Appointment with				
11am							
12pm	12p – 1p Break						
1pm		1p - Appointment with A					
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5pm							
6pm	6p - Appointment with S						