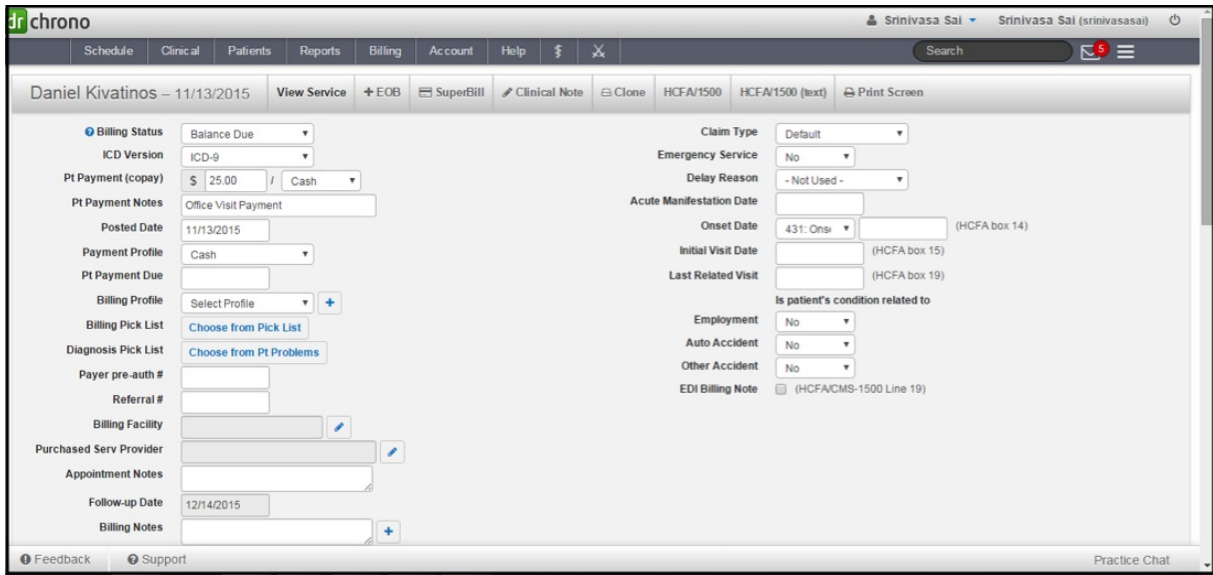


# How to Delete a Claim From DrChrono

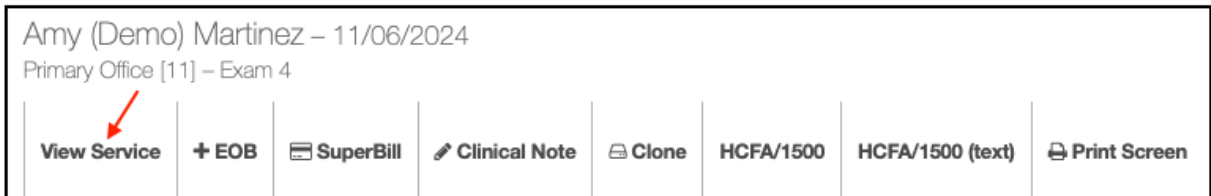
Last modified on 03/19/2026 12:21 pm EDT

Follow the below instructions to delete a Claim / Appointment from DrChrono:

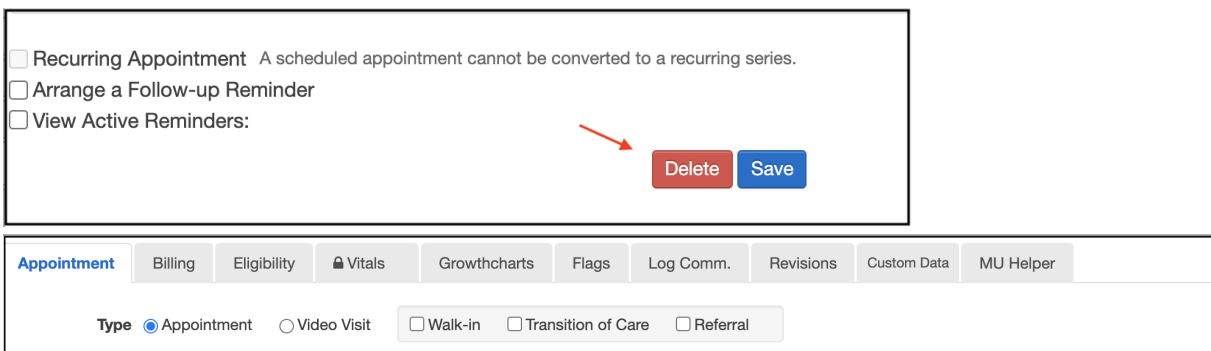
1. Hover over **Billing** and choose **Live Claims Feed**.
2. Navigate to the patient and date of service that you would like to delete from the DrChrono system.



3. Once on the **Billing Detail** screen, press **View Service**. The appointment window will appear as a pop-up.



4. In the **Schedule Appointment** screen, press **Delete** at the bottom to delete the appointment from your account.



5. Once you press **Delete**, you will receive a warning pop-up message. If you are sure you want to delete it, select **Delete**. Please note, that deleting the appointment **will also delete** the associated clinical note.

Are you sure you want to delete this appointment? This will also delete the clinical note.

Cancel

Delete

6. If this claim has been submitted to insurance, you will want to send a **voided claim** to have the payer remove it from their records as well. If any payment has been received for the claim, it will need to be returned.
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