

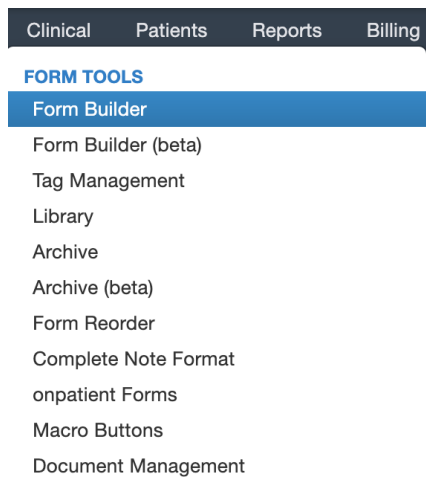
Making a Form Persistent

07/08/2024 7:51 pm EDT

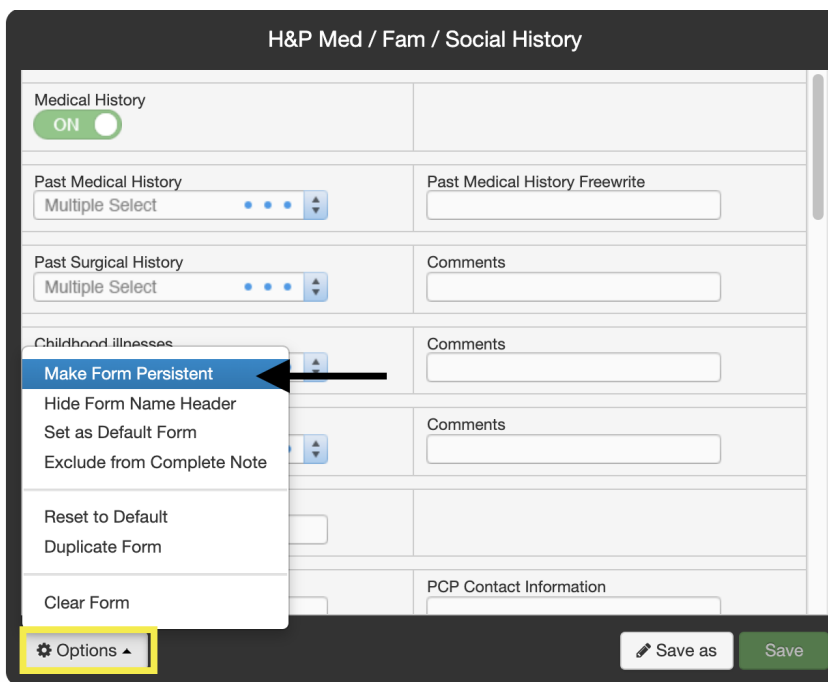
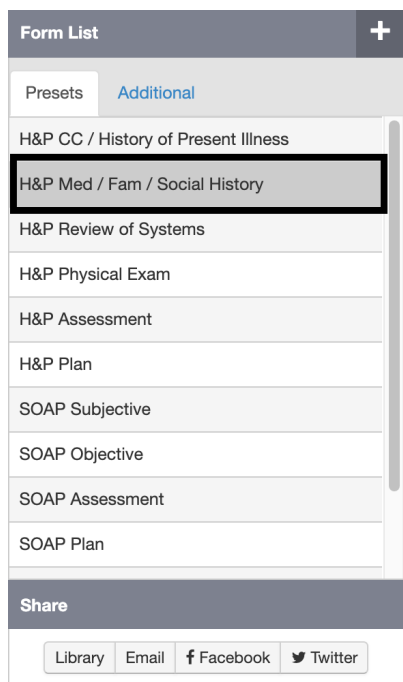
Making a form persistent allows you to automatically copy the information entered for a patient in a specific form for all their future visits once it has been entered in the clinical note.

Note: Making a form persistent will not make any changes to signed and locked notes.

1. Go to **Clinical > Form Builder**.



2. Select the form you wish to mark as persistent and click on **Options** and chose **Make Form Persistent** from the menu.



3. Once the form is persistent, you will see a letter 'P' next to the template name.

Form List		+
Presets	Additional	
H&P CC / History of Present Illness		P
H&P Med / Fam / Social History		P
H&P Review of Systems		P

If you would like to undo the persistent setting for a form, follow the same steps and select **Make Form Not-Persistent** from the options menu.
