

# How do I reorder items on my patient's appointment detail view on the iPhone?

07/08/2024 7:52 pm EDT

In the [EHR app](#), all your appointment information is viewable in the Appointment Detail View pane underneath your patient's basic information. To customize this area, you can rearrange or add/remove fields.

The image displays two side-by-side screenshots of the EHR app's Appointment Detail View on an iPhone. Both screenshots show the top navigation bar with the time (9:30 and 9:31), signal strength, Wi-Fi, and battery icons. The left screenshot shows the appointment details for Laurie Sample, including a 'Start Visit' button and sections for Appointment Details, Appointment Notes, and a bottom navigation bar with icons for Appointments, Patients, Messages (6), Tasks (2), and Account. The right screenshot shows the Patient Notes, Billing Details, Patient Flags (1), Contact Information, Primary Insurance, and Consent Forms sections, along with a 'View All' link for Consent Forms and the same bottom navigation bar.

**Appointment Details**  
04/25 12:40PM, 10 minutes

- Appointment Profile >
- Appointment Status >
- Appointment Status History >
- Office [Office 1](#) >
- Exam Room [Exam 1](#) >
- Provider [Dr. James Smith](#) >
- Supervising Provider >
- Billing Type [ICD-10](#) >

**Appointment Notes**

**Patient Notes**  
Sample notes go here.

**Billing Details**

- Payment Profile [Insurance](#) >
- Billing Status >
- Co-pay 20
- Total Payment \$0.00 [Add](#)

**Patient Flags (1)**

- Fall Risk

**Contact Information**

- Cell Phone [\(443\)](#)

**Primary Insurance**

- Company Name United HealthCare
- Insurance ID 123456789
- Group Number ABC123
- Plan Name

**Consent Forms** [View All](#)

To reorder fields in the Appointment Detail View pane, access the **Account** section in your navigation bar. Within the account menu, access the settings tab and select **Appointment Detail View Settings**. You can add or remove fields by activating or deactivating the switches (



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). To reorder the items, hold the (



) icon and drag the menu item to the desired location. Return to the appointments screen to view the new menu. Your selections will automatically save.

The screenshot shows a mobile application interface for appointments. At the top, there is a blue header bar with the text "Filters" on the left, "Apr 25, 2022" in the center with a downward arrow, and a plus sign on the right. Below the header is a search bar with a magnifying glass icon and the text "Search Appointment". A grey bar below the search bar indicates the date "04/25/2022 Mon (3)". The main content area lists three appointments, each with a circular profile picture, the patient's name, the date and time, and the appointment type "Exam 1".

Patient Name	Date and Time	Appointment Type
Jenny (Jen) Harris	04/25 11:20AM	Exam 1
Laurie Sample	04/25 12:40PM	Exam 1
Michelle Harris	04/25 01:40PM	Exam 1

At the bottom of the screen is a navigation bar with five icons and labels: "Appointments" (calendar icon), "Patients" (people icon), "Messages" (envelope icon), "Tasks" (checklist icon with a red notification bubble containing the number 6), and "Account" (person icon).