Increasing efficiency when posting using Auto Set Billing Status

Enabling this feature will increase the office's efficiency as it will automatically update the appointment to "**Paid in Full**" when the applied payment pays the charges in full. The status will remain on "**Balance Due**" when a partial payment is received and there is still a balance due from the patient.

It can be set by:

1. Navigating to **Account > Provider Settings > Medical Billing tab**

2. Scroll down to **Miscellaneous > Auto Set Billing Status**

3. Select Change the billing status to "Paid in Full" and "Balance due" when the patient's payment is applied.

Auto Set Billing Status	
☐	Change the billing status to "Paid in full" and "Balance due" when ERA is received
☐	Change the billing status to "Paid in full" and "Balance due" from billing screen
☑	Change the billing status to "Paid in full" and "Balance due" when patient's payment is applied