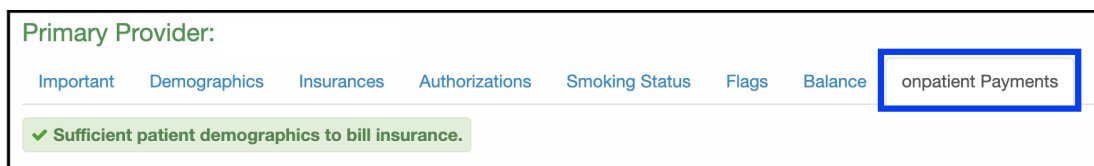


DrChrono Payments: Saving Credit Card Information without Processing a Payment

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With DrChrono Payments, you can save patient credit card information without processing a payment, all from the patient's demographic section.

1. While in a patient's chart, navigate to the **demographics** section and select the **onpatient Payments** tab.



There are 3 main sections on this page:

Balance- This is where you can process a payment.

Saved Cards- This is where you can save card information without processing a charge as well as setting a default card if there is more than one card saved.

Transaction History- Will document payments processed on the account.

The screenshot displays the 'Patient Payments' page. It is divided into three main sections: 'Balance', 'Saved Cards', and 'Transaction History'.
Balance Section: Includes a 'Process Payment' button and a table with the following data:

Total Billed	\$925.00	Total Allowed	\$925.00
Total Allocated	\$50.00	Total Adjustment	\$0.00
Total Patient Paid:	\$50.00	Total Insurance Paid	\$0.00
Patient Balance:	\$125.00	Insurance Balance:	\$750.00

Saved Cards Section: Includes an 'Add Card' button and a table with the following data:

Card	Name
No payment methods saved	

Transaction History Section: Includes a 'Save Demographics' button and a table with the following data:

Created Date	Date of Service	Amount	PaySimple Transaction #
No payments processed			

Saving Credit Card Information

1. Under the Balance tab, click on the green **Add Card** tab.
2. A new tab will open. This is where you will enter the card information, including the cardholder's name, credit card information, the expiration date on the card, and the CVV security code.
3. Once the information is entered, click on the green **Save Card Details**.

Cardholder Name *

Credit Card *

Expiration *

Security Code *
