## Patient Payment Plans: Canceling an existing payment plan

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If you need to cancel an existing payment plan, you can easily do so by following the instructions below:

1. Navigate to the patient's chart > DrChrono Payments > Patient Payment Plan header

✓ Sufficient patient	demographics to bill insura	ince.					
Important	Demographics	Insurances	Authorizations	Smoking Status	Flags	Balance	DrChrono Payr
Patient Patient Patient Patient	ayment Plan	Auto Payme	ent Enabled				
Due Date					Payment Amount		

2. Through the button on the right-hand side, you can cancel the existing payment plan.

Cancel Existing Plan	+ New Payment Plan

Note: Once you click the "Cancel Existing Plan", the plan will immediately be removed from the patient's account.