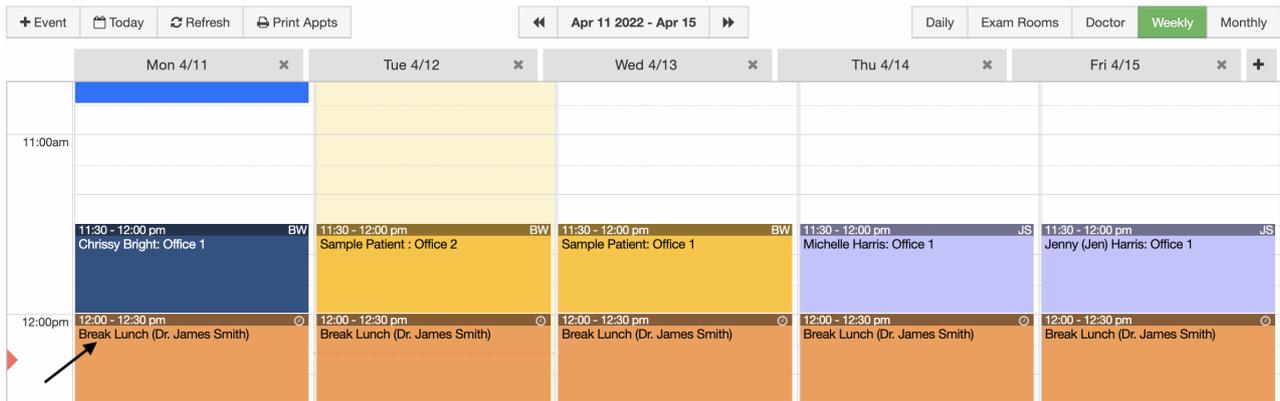


How do I delete a break from the schedule?

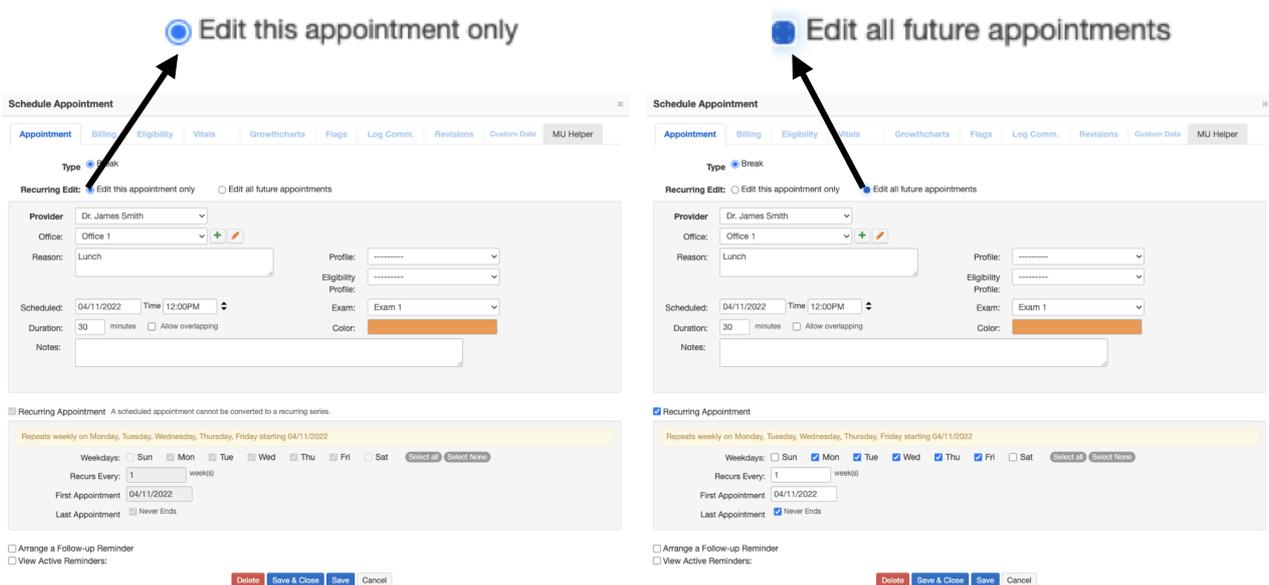
07/08/2024 7:57 pm EDT

You can easily remove a break from your calendar.

1. Go to the schedule and select the break you would like to remove from the calendar.



2. Above you have the option to either Edit this appointment only or Edit all future appointments.



3. To delete the appointment, click **Delete**. This will either delete one break or all recurring breaks based on your selection.

Schedule Appointment



Appointment

Billing

Eligibility

Vitals

Growthcharts

Flags

Log Comm.

Revisions

Custom Data

MU Helper

Type Break

Recurring Edit: Edit this appointment only Edit all future appointments

Provider:
Office:
Reason:
Profile:
Eligibility Profile:
Scheduled: **Time:**
Exam:
Duration: minutes Allow overlapping
Color:
Notes:

Recurring Appointment

Repeats weekly on Monday, Tuesday, Wednesday, Thursday, Friday starting 04/11/2022

Weekdays: Sun Mon Tue Wed Thu Fri Sat
Rekurs Every: week(s)
First Appointment:
Last Appointment: Never Ends

Arrange a Follow-up Reminder

View Active Reminders:



Delete

Save & Close

Save

Cancel