How does a supervising provider sign off on a rendering provider's clinical note?

07/08/2024 7:58 pm EDT

Supervising Providers and Rendering Providers in DrChrono.

The ability to have a supervising provider sign off on a rendering provider's clinical notes must be turned on by the DrChrono team. If you are interested in having this feature turned on, please submit a support ticket and one of our agents will switch on the feature for you.

The supervising provider can be assigned in the scheduling appointment window.

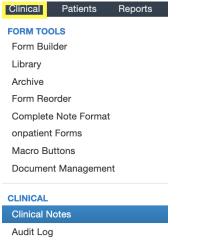
Appointment on Jan 30, 2020 for Alex Trebek

Appointment	Billing	Eligibility	Vitals	Growthcharts	Flags	Log Comm.	Revisions	Custom Data	MU	Helper		
Тур	e 🔲 Walk-ir	🔲 Transitio	on of Care	Referral								
Missing Patient /	Address Pa	tient Statemen	t Balance: \$22	2083.00 Generate Sta	tement	Balance: \$20360.00	17 past ap	pointments	P Loud:	Hard of	hearing:	
Provider	Dr. Nick Sir	npsons	\$						<	Supervising	Kareem Davies	\$
Patient	Alex Trebek	- 01/02/1949	+ +	1						Office	Primary Office (HQ)	\$ + 🤌
Reason:	Laser hair re	moval consult	ation							Profile	Laser consultation	\$
				/						Eligibility Profile		\$
Scheduled:	01/30/2020	Time 12:	00PM \$							Exam	Exam Room 1	\$
Duration:	60 min	utes 📃 Allow	overlapping							Color		
Notes:										Status		\$
				4							> 24h	
Consent											C View Clinical Note	
Forms:											View All Appointments	
 Recurring Appo Arrange a Follo View Active Re 	w-up Remine		ment cannot be	converted to a recurring	g series.							
Choose a Remin	der Profile:			\$								

The provider who needs supervision will sign and lock their note as usual. There will be a message that says 'Locked by Rendering Provider waiting for Supervising Provider Sign Off'.

H&P SOAP ADDITIONAL				View Appointment Quick History Copy	Previous Note
Preview Note		Michelle Harris (Female 21 years 10/14/19	99 HAMI000005)	James Smith	h 12/17/202
npatient / Check-In		Chief Complaint			
C / History of Present Illness					
ed / Fam / Social History					
dications & Allergies				Lill Growthcharts ♥ Vitals	Fax secti
view of Systems					
ysical Exam	Yes Include in Note			"Add to note" must be checked for	r this to rende
lessment					
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ing					
	Quality		Quality Comments		
	aching K				
	Severity		Severity Comments		
	Please select one option	*			
	Duration		Duration Comments		6
	Please select at least one option				
	Onset / Timing		Onset Comments		
	Please select at least one option				
	Context		Context Comments		68
	Please select at least one option				

A supervising provider may sign off on clinical notes by accessing their clinical notes report found in the **Clinical Notes** option in the **Clinical** tab.



CDS Rules Inventory Management Patient Education Management

In your SOAP Notes Clinical Report, you may search for clinical notes that require a supervising signature. Select the **Need Supervising** checkbox and any patient name, username, text, and/or date range parameters you would like to search for.

SOAP Notes Clinical Report

Offices					Check all Uncheck all
Mountain View Office	Primary Office				
Doctors					Check all Uncheck all
✓ Remington Woo2 ✓ Re	emington Woo				
Locked Status Veed su	upervising Need rendering			View Last:	Day Week Month Year
Patient's Name	User's Name Contains Te	ext 01/0	2/2017 01/09/2017 Refresh		
Export Report To Excel	Print non-blank Clinical Notes in Report				PAGE 1 OF 1
Patient	Date 4	Rendering Provider	Locked (Rendering Signed)	Supervising Signed Off	
Bugs Bunny	01/09/2017 02:00 PM	Remington Woo2	No	No	Start Note
Daffy Duck	01/09/2017 10:00 AM	Remington Woo	No	Not Needed	Start Note
Bugs Bunny	01/06/2017 01:00 PM	Remington Woo	Signed by Remington Woo2	Signed by Remington Woo	View Note
Bugs Bunny	01/05/2017 01:00 PM	Remington Woo	No	Not Needed	Start Note
Bugs Bunny	01/04/2017 04:00 PM	Remington Woo2	Signed by Remington Woo2	Signed by Remington Woo	View Note
Daffy Duck	01/04/2017 10:00 AM	Remington Woo	No	Not Needed	Start Note
Bugs Bunny	01/03/2017 03:00 PM	Remington Woo	No	Not Needed	Start Note

In the Supervising Signed Off section, click on the note you would like to sign off on.

	Supervising Signed Off
	No
1	Not Needed
	Signed by Remington Woo
	Not Needed
	Signed by Remington Woo
	Not Needed
	Not Needed

The clinical note will load for you to view. Here, like all clinical notes, click on the Sign & Lock button.

+ Amendments View Fax Sign & lock Edit Sections Print sections	+ Amendments	View	Fax	Sign & lock	Edit Sections	Print sections
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Now, when you click **Sign & Lock**, the status bar will indicate that you (the supervising provider) have signed the clinical note.



At the bottom of the clinical note, you will notice that your e-signature is now present.

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Supervising E-signature by Remington Woo on 01/09/2017 3:02PM E-signed by Remington Woo2 on 01/09/2017 3:02PM

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Su Mo Tu 29 30 1 6 7 8 13 14 15	Archive Form Reorder Complete Note Format onpatient Forms	in 12/13 अ	: Mon 12/14 x	Tue 12/15 ¥	Wed 12/16 ж	Thu 12/17 x F610-720 sm JS Jenny Uen) Harris: Primary JS 750-720 sm JS	Fri 12/	18 🛪	Sa	12/19	×
27 28 29	Macro Buttons Document Management					7:30 - 7:40 am JS Jenny (Jen) Harris: Primary					
Doctors James Sr Brendan	CLINICAL Clinical Notes Audit Log CDS Rules					8:10 - 8:20 am JS Michelle Harris: Primary Office					
Offices	Inventory Management Patient Education Management										
Walkme	MU REPORTING Meaningful Use 2014 Meaningful Use 2015 (Final Revision)										
	MIPS/MACRA Clinical Quality Measures CQM Value Set										
	10:00am										

Click the resource help article link to learn more about How Can I Set Up a Supervising Physician?