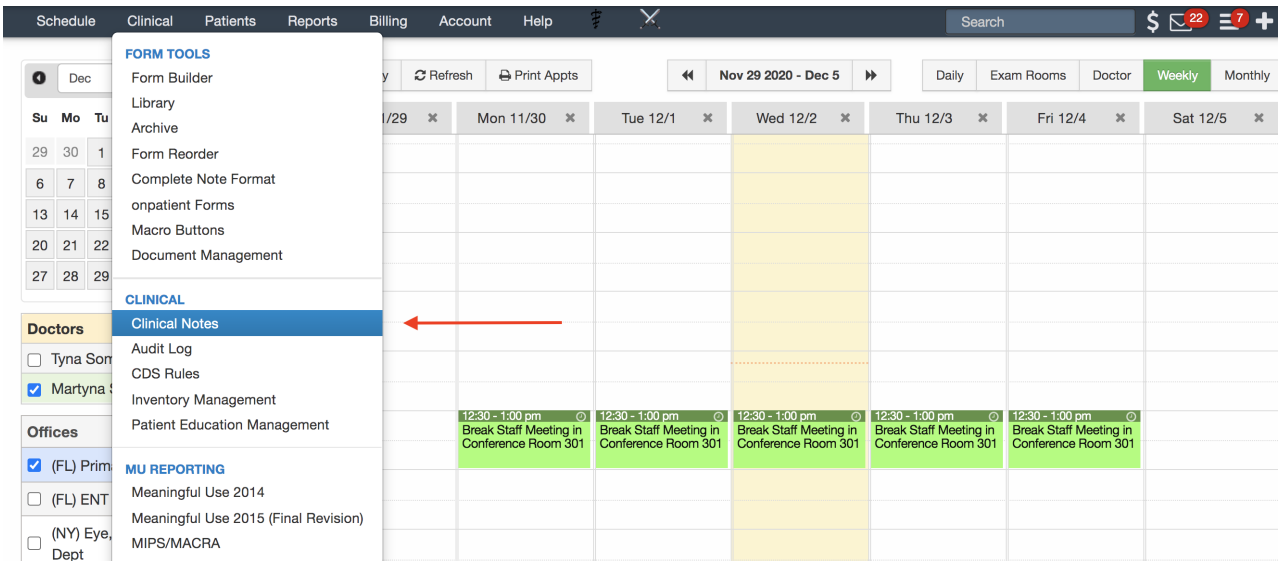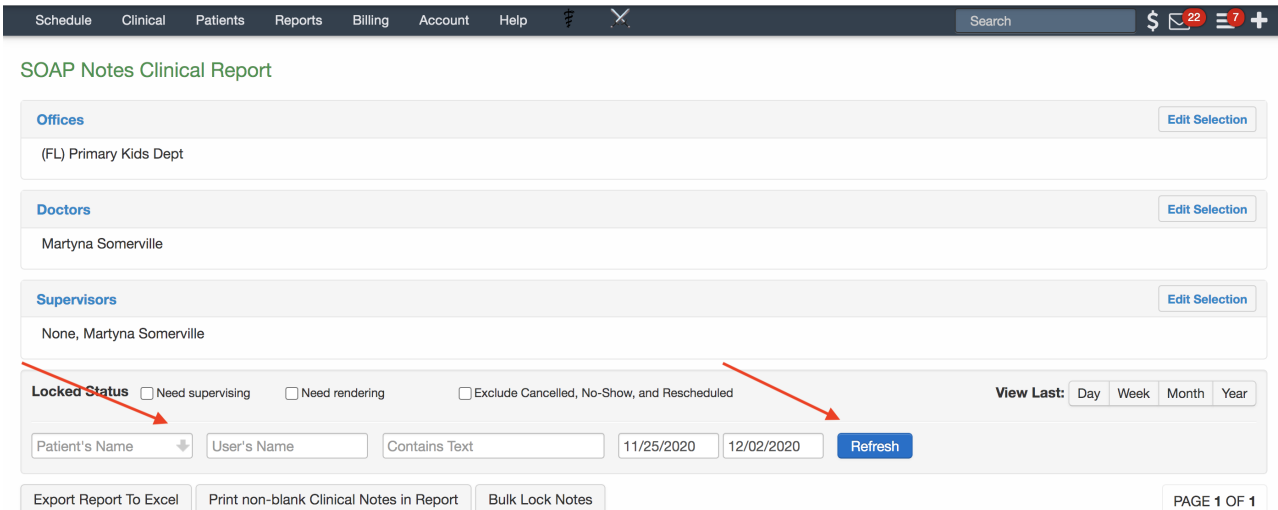# How do I print out all medical records for a patient?

09/05/2024 12:32 pm EDT

If you need to print out all of the clinical notes for a patient, you can easily do so in from the Clinical Notes menu in your account.

1. Please hover your cursor over **Clinical** and click on **Clinical Notes**.

2. Enter the desired patient's name in the patient name search with a date range and click **Refresh**.

3. Click on the **Print Non-Blank Clinical Notes In Report**. The clinical notes will generate in the Message Center.

SOAP Notes Clinical Report

Offices	Edit Selection
(FL) Primary Kids Dept	

Doctors	Edit Selection
Martyna Somerville	

Supervisors	Edit Selection
None, Martyna Somerville	

Locked Status ☐ Need supervising   ☐ Need rendering   ☐ Exclude Cancelled, No-Show, and Rescheduled

View Last: Day | Week | Month | Year

| Patient's Name ⬍ | User's Name | Contains Text | 11/25/2020 | 12/02/2020 | Refresh |

Export Report To Excel | Print non-blank Clinical Notes in Report | Bulk Lock Notes

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