

UB04 Box 42 - Adding revenue codes to an institutional claim

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As you build your institutional claim for services rendered, you will need to add revenue codes to each charge line. This will combine charges by category.

Revenue codes can be added first to your fee schedule, and then to each patient encounter. Once they are added to your fee schedule, they will only need to be updated when your fee changes.

To first add them to your fee schedule, follow the instructions [here](#).

To add them to your patient's invoice:

1. Navigate to **Billing > Live Claims Feed > inside patient's appointment, Line Item Transaction section**
2. Click on **+ Add Line Item**

The screenshot shows a table with columns: Rev/Check, Service/Posted, Service Code & Modifiers, Qty/Min, and Price. Below the table is a 'Totals:' section. A blue arrow points to the 'Revenue' input field in the 'Service Code & Modifiers' column. A red box highlights the '+ Add Line Item' button.

3. Enter the revenue code in the box identified with the blue arrow

The screenshot shows the same table as above, but with a blue arrow pointing to the 'Revenue' input field.

The price will populate if the code has been added to your fee schedule. Once entered into the patient's claim, they will populate box 42 on the UB04.

42 REV. CD.	43 DESCRIPTION	44 HCPCS / RATE / HIPPS CODE	45 SERV. DATE	46 SERV. UNITS	47 TOTAL CHARGES

