

# UB04 Box 52 - Notating a signed release or informed consent on an institutional claim

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On your institutional claim, you will need to note that you either have (Y) a signed statement on file from the patient permitting a data release or (I) have informed consent to release medical information.

DrChrono makes it easy to note both of these situations from within the patient's claim.

1. Navigate to **Billing > Live Claims Feed > Inside the patient's appointment > Right side of the screen > Insurance tab**

The screenshot displays the 'Insurance' tab of a claims management interface. It is divided into two sections: 'Primary Insurer' and 'Secondary Insurer'. Each section contains several input fields: 'Primary Insurer' (text), 'Plan ID' (text), 'Release Info' (dropdown menu), 'AOB' (dropdown menu), 'Subscriber' (text), 'Ins Group' (text), and 'Payer pre-auth #' (text). The 'Release Info' dropdowns for both primary and secondary insurers are highlighted with red boxes. The 'Secondary Insurer' section mirrors the structure of the 'Primary Insurer' section.

Options from the dropdown include:

Y: Provider has on file a signed statement permitting data release

I: Provider has informed consent to release medical information

Box 52A is for the primary insurer; Box 52B is for the secondary insurer

52 REL	53 ASG
INFO	BEN
Y	
I	

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