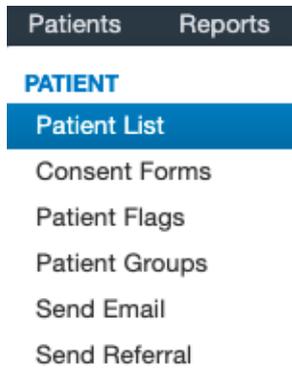


Exporting Patient Demographics

09/05/2024 12:36 pm EDT

DrChrono offers you a way to export your patient demographics.

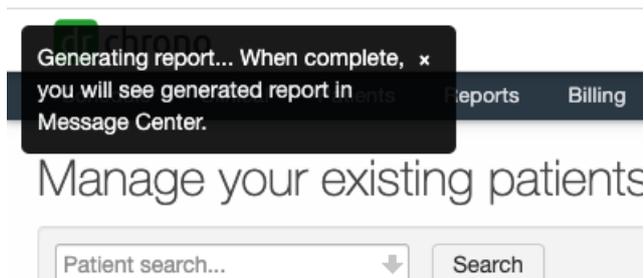
1. Go to Patients > Patient List.



2. In the top right corner of the page you will see a button that says **Export (CSV)** please click on it.



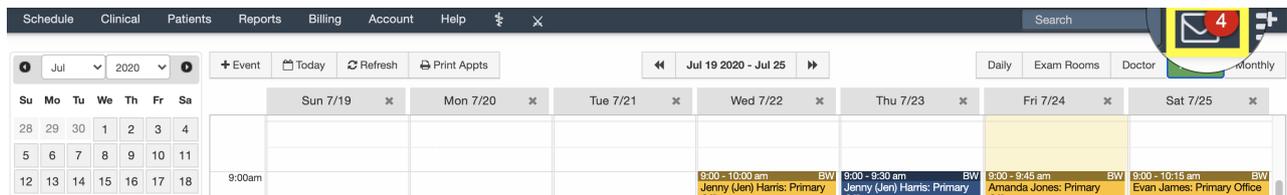
3. You will see a confirmation message on the top left.



4. Navigate to the message center by clicking on the envelope (



) icon.



5. The message will appear in your incoming messages. Click on it to view the report.



6. From here you can view/download the CSV file.

Billing Account Help [dropdown] [dropdown] [dropdown] Search [input] [6] [37] [plus]

[Back to Messages] [Mark as Unread] [Archive Message] [Search Messages] [Q]

Generated Sheet: patient_list_10_07_2021.csv [Create task]

From: drchrono Thursday, October 07, 2021 2:39 PM

[Save Attachment to Patient Chart] [Download Document] [Audit Log] [star]

Notes [input]

[Add]

Last Name	First Name	Full Name	Chart ID	Nick Name	Home Phone	Work Phone	Work Phone Extension	Cell Phone	Email	Street Address	City	State/Zip	Date of Birth	Last Visit Date	Gender	Social Security Number	Signature on File	Insurance Company	Insurance ID Number	Insurance Group Number	Insurance Subscriber Name	Insurance Subscriber Date of Birth	Insurance Subscriber SSN
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