## **DrChrono Payments: Processing a payment from the patient demographics**

Last modified on 05/20/2025 1:51 pm EDT

DrChrono has added additional functionality to the DrChrono Payments tab under the patient demographic section. The section will now allow you to process patient payments via DrChrono Payments from the tab, as well as store credit card information without processing a payment.

1. While in a patient's chart, navigate to the Demographics section and select the DrChrono Payments tab.

Demographics					
<ul> <li>Sufficient patient demographics to bill</li> </ul>	I insurance.	8		Detient Flans	
Demographics	Insurances	Authorizations		Patient Flags	Payments
Balance	DrChrono Payments		←		

2. Under the Balance header, press Process Payment.

Important	Demographics		Insurance	es	Authorizations	Smokin	g Status	Flags
Patient Payment	S						/	
Merchant: Production Test	Account						4	
Balance						Text to Pay	Process Payment	
Total Billed		\$450.00		Total Allow	ved		\$450.00	
Total Allocated		\$0.00		Total Adju	stment		\$0.00	
Total Patient Paid:		\$0.00		Total Insu	rance Paid		\$0.00	
Patient Balance:		\$450.00		Insurance	Balance:		\$0.00	

 In the pop-up box, a card can be swiped, manually entered, or selected from the dropdown under Card. Once the amount is to be charged, the appointment is selected, and any additional notes added, press Process Payment.

Charge Credit Card	×
Merchant Account	~
Card	
	No cards available ~
Amount	\$ 0.00
Appointment	~
Additional Notes	
Swipe Card	Manually Enter Card
	Cancel Process Payment