

Adding a Payer In DrChrono

Last modified on 02/18/2025 2:09 pm EST

Adding Insurance Payers

In DrChrono, you are given the option to add a payer if needed.

What is a payer? A payer is an insurance company, auto accident insurance, worker compensation plan, or durable medical equipment carrier that pays a patient claim.

There is a large list of payers loaded into the system, but if you do not find the one you need, you can create it by following the steps below.

Please note - payers added this way will transmit to the payer via paper. The payer ID created through this method begins with PRNT, EPRNT, and HPRNT; all indicating the claim will be mailed to the payer.

To add a new payer:

1. Hover over **Billing** in the dropdown menu
2. Select **Payer search** (Under the 'Enrollments' Section in the right column)
3. Select the **+ New payer** button on the top right side of the page.

The screenshot displays the DrChrono web application interface for adding a new payer. At the top, there is a navigation bar with the DrChrono logo and several menu items: Schedule, Clinical, Patients, Reports, Billing, Account, Help, and a search icon. Below the navigation bar, the page title is 'Electronic Medical Insurance Payer Search'. On the right side of the page, there is a 'What is a payer?' link and a '+ New Payer' button. Below the search bar, there is a table with the following columns: Payer ID, Payer / Insurance Name, Payer Address, and Payer Type. The table contains several rows of payer information, including SelectCare, Hill Physicians Medical Group, Blue Choice Medicaid Managed Care, UnitedHealthcare / Spectera Eyecare Networks, Benefit Management Services Inc., Healthsource ME, American Healthcare Alliance, Magellan Health Services, Healthsource NH, Healthsource CMHC, Healthsource Massachusetts Inc., Smith Administrators, and Blue Benefit Administrators of MA. A red arrow points to the '+ New Payer' button.

Payer ID	Payer / Insurance Name	Payer Address	Payer Type
00014	SelectCare		COMMERCIAL
00046	Hill Physicians Medical Group		COMMERCIAL
00403	Blue Choice Medicaid Managed Care		MEDICAID
00773	UnitedHealthcare / Spectera Eyecare Networks		COMMERCIAL
00999	Benefit Management Services Inc.		COMMERCIAL
01041	Healthsource ME		COMMERCIAL
01066	American Healthcare Alliance		COMMERCIAL
01260	Magellan Health Services	PO Box 2064, Maryland Heights, MO 63043	COMMERCIAL
02038	Healthsource NH		COMMERCIAL
02041	Healthsource CMHC		COMMERCIAL
02041	Healthsource Massachusetts Inc.		COMMERCIAL
02057	Smith Administrators		COMMERCIAL
03036	Blue Benefit Administrators of MA		COMMERCIAL

4. Enter all applicable information and press **Save**

Add Payer



Payer name


Payer address

Payer city

Payer state

Payer zip

Close

 Save