

How do I Stop Receiving Daily Billing Problem Emails?

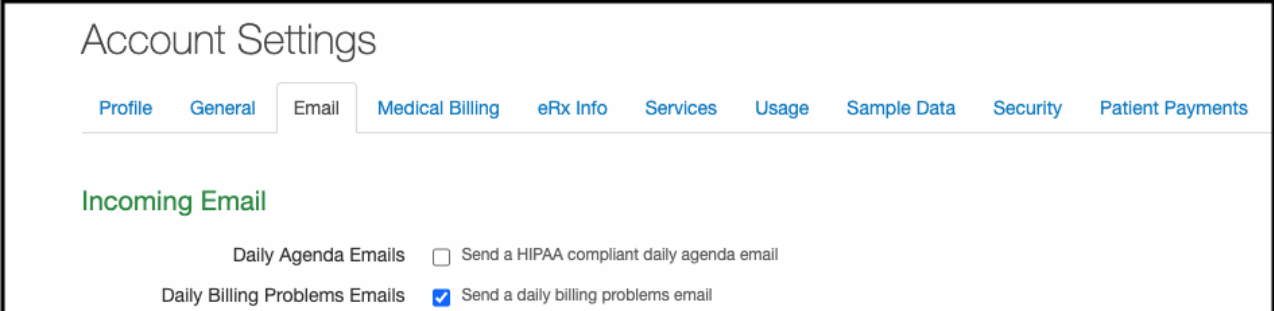
08/26/2024 12:19 pm EDT

Stop Daily Billing Problem Email

When you are using DrChrono billing software, you will receive daily emails letting you know if there is an issue with a submitted claim or have claims that have not been submitted to insurance.

These emails are sent daily by default, however, the feature can be turned off by following the steps below.

1. Please log in to your DrChrono account
2. Hover your cursor over the **Account** tab in your menu bar, and select Provider Settings from the drop-down list
3. Select the **Email** tab

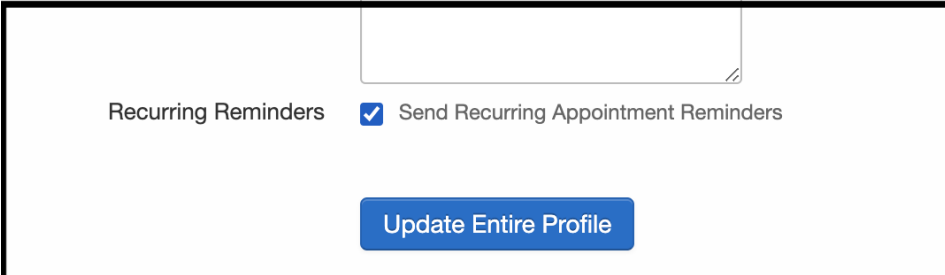


The screenshot shows the 'Account Settings' page with the 'Email' tab selected. Under the 'Incoming Email' section, there are two settings: 'Daily Agenda Emails' with an unchecked checkbox and 'Daily Billing Problems Emails' with a checked checkbox.

Setting	Checkbox	Description
Daily Agenda Emails	<input type="checkbox"/>	Send a HIPAA compliant daily agenda email
Daily Billing Problems Emails	<input checked="" type="checkbox"/>	Send a daily billing problems email

4. Uncheck the **Daily Billing Problems Emails** checkbox (2nd item listed)

5. Scroll down to the bottom of the page and click on **Update Entire Profile** to save the changes.



The screenshot shows the bottom of the 'Account Settings' page. It features a 'Recurring Reminders' section with a checked checkbox and a blue 'Update Entire Profile' button.

Recurring Reminders	<input checked="" type="checkbox"/>	Send Recurring Appointment Reminders
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[Update Entire Profile](#)

That's it! You have now successfully stopped your daily billing problems emails.

