Procedure Categories

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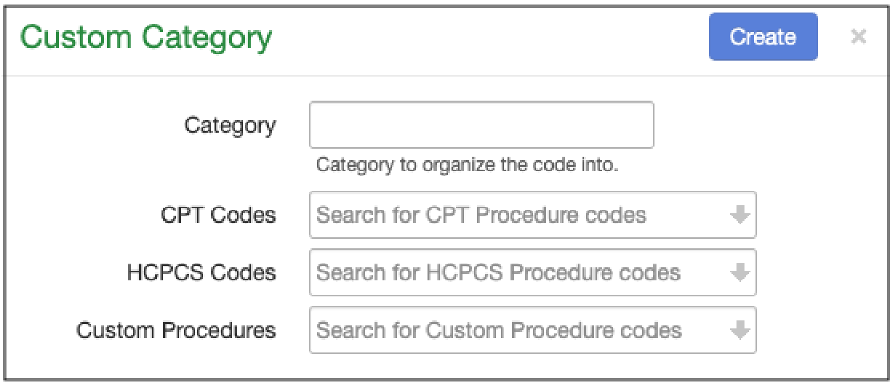
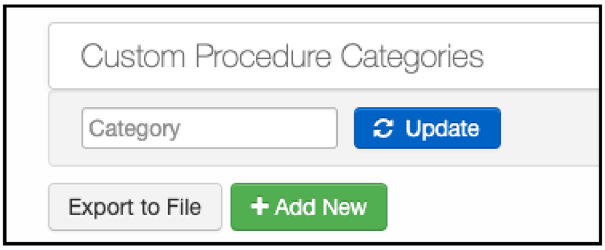
Depending on your business model, reviewing your billed CPT, HCPCS, and/or custom codes by categories may be helpful. InDrChrono, you can create categories and group billed codes accordingly.

1. Navigate to **Account > Custom Fields**.
2. Select Custom Procedures from the menu on the left.
3. Press the green **+ Add New** to create a procedure category.
4. Complete the fields with your chosen Category names, along with the CPT, HCPCS, and/or Custom Procedure codes you would like to group under the category.



5. When complete, press Create.
6. To view a report with your created categories, press **Export to File**. The report will be generated and available in your message center.



7. From there, you can create a pivot chart in MS Excel to see Charges, Insurance payments, Patient Payments, and Adjustment amounts by category.

	Charges	Ins payment	Patient Paym	Adjustment
Office Visit	$ 788.67	$ 67.87	$ 67.76	$ 56.34
Lab Codes	$ 888.67	$ 167.87	$ 167.76	$ 156.34
Radiology	$ 988.67	$ 267.87	$ 267.76	$ 256.34
Surgery	$ 1,088.67	$ 367.87	$ 367.76	$ 356.34

8. You can also utilize the Financial Transactions Report (**Billing > Financial Transactions Report (Day Sheet)**) to see financial information related to Custom Procedure Categories.