

# Pairing your M2 Device to your DrChrono account

Last modified on 01/28/2025 1:35 pm EST

Before you begin the pairing process between your DrChrono EHR app and the M2 device, please ensure that the following steps are completed:

## Step 1: Charge the M2 Device

- Important: Ensure the M2 device is at least 50% charged before starting the pairing process.
- To check the battery level:
  - Press the side button on the M2 device.
  - Observe how many lights show on the top of the device. Each light indicates a percentage of battery level (e.g., 1 light = 25%, 2 lights = 50%, etc.).

## Step 2: Download the DrChrono EHR App

- Ensure that you have the DrChrono EHR app installed on your mobile device.
- You can download the DrChrono EHR app from the Apple App Store.

## Step 3: Create an Appointment in DrChrono

- Open the DrChrono EHR app on your device.
- Create a new appointment for a patient:
  - Navigate to **Appointments** and select **Create Appointment**.

## Step 4: Set Up Billing Details

- Once the appointment is created, go to the Billing Details section.
  - Select **New Payment** to add payment details for the appointment.
  - Under payment method, choose **DrChrono Payments**.
  - At the top right corner of the screen, select **Use DrChrono Payments**.

#### Step 5: Enable Bluetooth and Connect Reader

- In the Billing Details screen, select the **Settings Wheel** at the bottom of the screen.
- Toggle the setting to ON to enable Bluetooth pairing with the M2 device.
- You will see an option to Connect Reader. Press **Connect Reader**.

#### Step 6: Pair the M2 Device

- After pressing Connect Reader, a prompt will appear asking you to open your device's Settings.
- Follow the prompt to open your Bluetooth settings.
- Ensure that Bluetooth is enabled on your device.

#### Step 7: Enable Bluetooth Pairing

- In your Bluetooth settings, you should see a list of available devices.
- Look for your M2 device in the list and select it to begin the pairing process.
- The DrChrono EHR app will automatically detect the M2 device and start the initialization process.
- The M2 device will begin to show a percentage of progress as it initializes and pairs with the app. Please wait until this process is complete (this may take a few minutes).

#### Step 8: Completion

- Once the initialization and pairing are complete, you will receive a notification confirming that the M2 device is successfully connected.
- You are now ready to accept payments using the M2 device through DrChrono Payments.

#### Troubleshooting Tips:

- Is the device not showing up? Ensure Bluetooth is enabled and your M2 device is powered on.
- Pairing fails? Try restarting both the M2 and mobile devices, then repeat the pairing steps.
- Battery issues? Ensure the M2 device has at least 50% battery before attempting to pair.

By following these steps, your DrChrono app will be successfully paired with your M2 device, enabling you to start processing payments efficiently.

If you run into any issues or questions, please reach out to the DrChrono Support team by initiating the chat feature in your DrChrono account or by emailing them at [Support@drchrono.com](mailto:Support@drchrono.com)

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