

Charge Analysis Report: Paid vs Unpaid

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The second tab on the Charge Analysis Report, Paid vs Unpaid, will allow you to see your claim dollars that have been paid, those that are pending, and those that have not been submitted to the payer.

There are a few parameters that can be set to refine the report. They include; date range, display by charge posted date or date of service, by a single, multiple, or all providers, by a single, multiple, or all offices, and by a single, multiple, or all payment profiles.

Charge Analysis

Balance

Paid vs Unpaid

Claim Status

Details

Controls

Dates

03/01/2024 - 02/07/2025

Display Charges by

Posted Date

Provider

All

Office

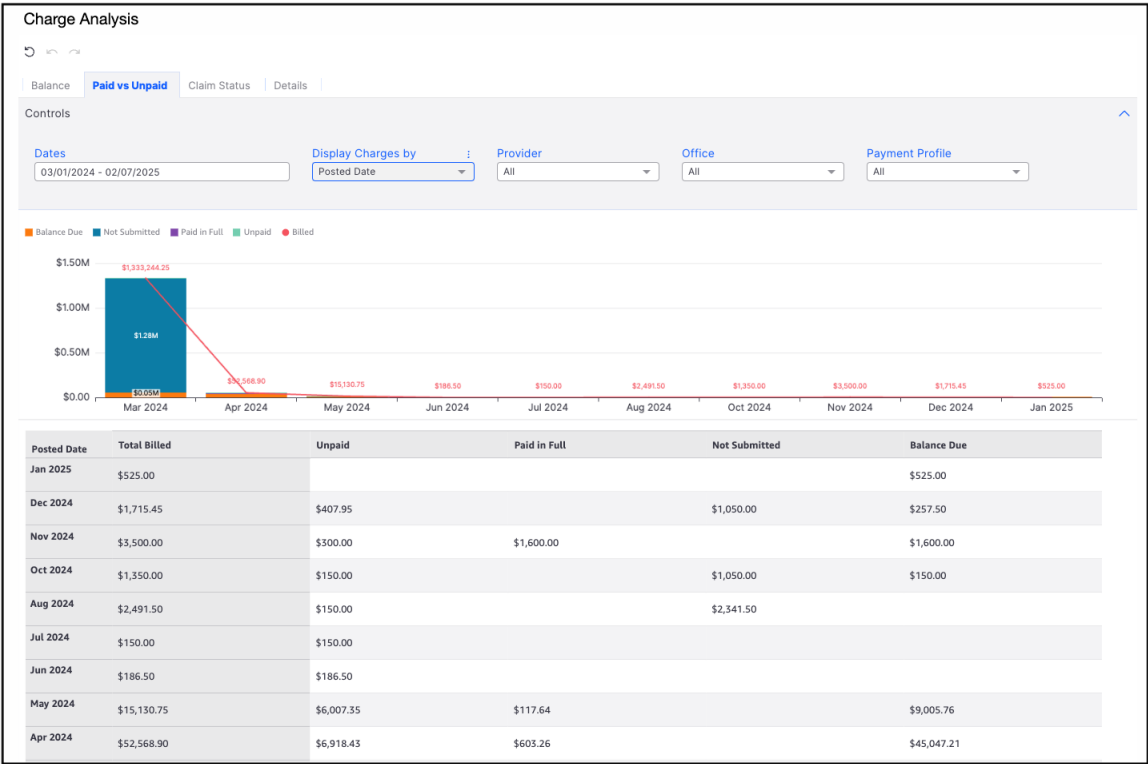
All

Payment Profile

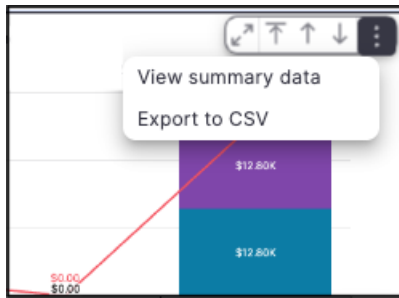
All

The Paid vs Unpaid tab allows you to see charges as:

- Total Billed
- Unpaid dollar amount
- Paid in Full dollar amount
- Not Submitted dollar amount
- Balance due amount



To export the report to CSV, hover in the right corner of the report, and the option to export will appear. Once exported, the report will be available in your message center.



Additional options to maximize the screen (diagonal arrows) , drill up to top from filter date (up arrow with line), drill up from filter date (up arrow), and drill down from filter date (down arrow) are also available.
