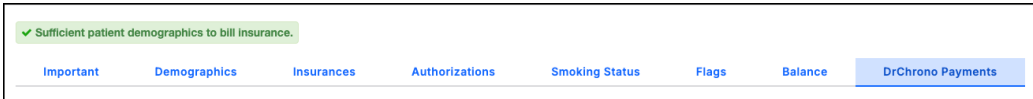


Deleting a Subscription Membership Plan

Last modified on 03/27/2025 7:55 am EDT

If you need to cancel an existing subscription membership plan, you can easily do so by following the instructions below:

1. Navigate to the patient's chart > DrChrono Payments > Patient Payment Plan header



2. You can cancel the existing subscription membership plan by pressing the **Cancel** button under the Action heading.

Patient Memberships							
Creation Date	Payment Plan	Payment Plan Total Amount	Monthly Payment	Number of Payments	Status	Include on Statement	Action
Mar 20, 2025 8:24:10 AM	10 stretching sessions	\$1,500.00	\$150.00	10	PENDING	True	Cancel Exclude from statement
Payment # 1	Scheduled Date: 03/20/2025	Payment Amount: \$150.00	Remaining Balance: 1500.00	Status: PENDING			
Payment # 2	Scheduled Date: 04/20/2025	Payment Amount: \$150.00	Remaining Balance: 1350.00	Status: PENDING			
Payment # 3	Scheduled Date: 05/20/2025	Payment Amount: \$150.00	Remaining Balance: 1200.00	Status: PENDING			
Payment # 4	Scheduled Date: 06/20/2025	Payment Amount: \$150.00	Remaining Balance: 1050.00	Status: PENDING			
Payment # 5	Scheduled Date: 07/20/2025	Payment Amount: \$150.00	Remaining Balance: 900.00	Status: PENDING			
Payment # 6	Scheduled Date: 08/20/2025	Payment Amount: \$150.00	Remaining Balance: 750.00	Status: PENDING			
Payment # 7	Scheduled Date: 09/20/2025	Payment Amount: \$150.00	Remaining Balance: 600.00	Status: PENDING			
Payment # 8	Scheduled Date: 10/20/2025	Payment Amount: \$150.00	Remaining Balance: 450.00	Status: PENDING			
Payment # 9	Scheduled Date: 11/20/2025	Payment Amount: \$150.00	Remaining Balance: 300.00	Status: PENDING			
Payment # 10	Scheduled Date: 12/20/2025	Payment Amount: \$150.00	Remaining Balance: 150.00	Status: PENDING			

3. Once canceled, the subscription membership plan will be removed from the patient's account.