## **Unbalanced ERAs**

Last modified on 03/31/2025 8:35 am EDT

To assist in identifying ERAs where the total paid on the file does not match the Check/EFT amount, we have added an Unbalanced ERA filter to the Remittance Report section.

## 1. Navigate to **Billing > Remittance Reports**

2. Select the report parameters (date, payer, trace number, patient)

## 3. Check the box next to Unbalanced ERA

Remittance Reports							\$
ERA & EOB Verified & Not Verified V Trace #	Received Date	► From	То	Patient	+ Insurance	Unbalanced ERA	C Update
						1	Reset

## 4. Press Update. Entries where the ERA Paid and Check/EFT Amount differ will be shown.

Remittance Reports									
ERA & EOB Verified & Not Verified V Trace #	Received Date	✓ From	То	Patient	+ In	isurance	Unbalanced ERA	Rese	t 📿 Update
Export Print + Add EOB + Add EOB Batch	⊙ Upload ERA		1	4					1 - 29 OF 29
Check Date Received Date Deposit Date Check/Trace #	Insurance Co.	# of Claims	ERA Paid Global Adj	Check /EFT Amount	Adjusted Pa	atient Resp	Payment Method Verification St	atus	