

Patient Chart Demographics

Last modified on 03/03/2026 12:59 pm EST

The **Patient Demographics** experience in DrChrono is designed to support efficient, accurate data entry and management. The streamlined layout offers a fast and intuitive workflow for both providers and front office staff.

The **Demographics** page consists of five tabs:

Demographics | Insurances | Authorizations | Patient Flags | Payments



Select [this link](#) to watch a video with step-by-step instructions

Christina A. Johnson Jr. "Tina" Sex Unknown identifies as Trans Woman | 11 mo 3 wo (12/01/2014) BRCH000001 Print Share More Collapse

Provider [Alice Bruce, MD](#) Address [123 Sesame Street, Los Angeles, CA 12345](#) Phone [\(123\) 456-7890](#) Email christina.johnson@gmail.com
OnPatient [Invite](#) Date Added 12/12/2020 Prev Appt [08/14/2023](#) Next Appt *None*

CDS Flag CDS Flag CDS Flag CDS Flag CDS Flag

Patient Flag Patient Flag Patient Flag Patient Flag Patient Flag

Patient Chart ✎

- Patient Summary
- Demographics**
- Appointments
- Clinical Dashboard ▲
- Documents
- Tasks 9
- Problem List 9
- Medication List 9
- Send eRx
- Allergy List NKDA
- Drug Interactions 9
- CQMs
- Intake Data
- Lab Orders
- Immunizations
- Growth Charts
- OnPatient Access
- Education Resources
- Communication
- Family History
- Imaging Orders
- Implantable Devices
- App Directory

Patient List / Christina Johnson / Demographics Print Fax

Demographics | Insurances | Authorizations | Patient Flags | Payments

Patient Profile Edit

Patient Info

 Christina Ann Johnson Jr. Active	Preferred Name Tina	Gender Identity Female
	Suffix Jr.	Sexual Orientation Lesbian / Gay
	Title Ms.	Patient SSN 111-11-1111
Primary Provider Alice Bruce	Ethnicity Not Hispanic or Latino	Preferred Language English
Date of Birth / Approx. Age 12/12/1995	Race Asian	Marital Status None
Sex Female	Race Subcategory American Indian - Abenaki	Student Status None

Previous Names Add Record

Christina A. Bruce Jr.
01/01/1990 - 01/01/2021 ✎ 🗑

[View 5 More](#)

Smoking Status Add Record

Current some day smoker
Start Date: 12/21/2024 | Date Recorded: 12/21/2024 ✎ 🗑

Current some day smoker
Start Date: 12/21/2024 | Date Recorded: 12/21/2024 ✎ 🗑

Current some day smoker
Start Date: 12/21/2024 | Date Recorded: 12/21/2024 ✎ 🗑

[View 5 More](#)

Preferred Pharmacies Add Pharmacy

CVS Pharmacy #1234 Retail Long Term Care
📍 123 456 ST SW, Los Angeles, CA 12345 | 📞 (123) 456-7890 | 🏠 (123) 456-7890 ★ 🗑

CVS Pharmacy #1234 Retail Long Term Care
📍 123 456 ST SW, Los Angeles, CA 12345 | 📞 (123) 456-7890 | 🏠 (123) 456-7890 ★ 🗑

CVS Pharmacy #1234 Retail Long Term Care
📍 123 456 ST SW, Los Angeles, CA 12345 | 📞 (123) 456-7890 | 🏠 (123) 456-7890 ★ 🗑

[View 5 More](#)

Patient Profile

Patient Info

Term	Definition
Edit Button	Ability to modify and save changes to field.
Profile Picture	Picture of patient.
Status	Choose is patient is actively being seen by provider, inactive or deceased.
Primary Provider	Primary provider listed in the chart.
Date of birth/Approximate Age	Choose which age format to display.
Sex	The biological characteristics, male or female.
Preferred Name	The name a person chooses to be called, different from their legal or given name.
Suffix	Examples such as, Sr. , Jr. , etc.
Title	Examples such as, Dr. , Mr. , Mrs. , etc.
Ethnicity	Social/cultural background (ie: Hispanic or Latino, Not Hispanic or Latino).
Race	Physical/social characteristics (ie: American Indian, Asian, African American, etc).
Race Subcategory	A more specific classification within a broader racial category (ie: Chinese, Indian, Japanese, etc.).
Gender Identity	A person's internal sense of their gender, which may be different from the sex assigned at birth.
Sexual Orientation	A person's sense of identity based on attractions to different or same sex (ie: heterosexual, lesbian, gay, bisexual, unknown, other, or choose not to disclose).
Patient SSN	The patient's social security number.
Preferred Language	The language most preferred to use for communication.
Marital Status	The state of being married or not married.
Student Status	For students aged 19 or older who do not have a disability.

Previous Names/Smoking Status

Term	Definition
Add Record Button	Add a new previous name or smoking status > click "Cancel" , "Save & Add Another" or "Add Record" when finished.
Pencil /Trashcan Icon	Edit or delete a record.
Previous Name	Any name the patient may have used in the past, which is different from their current name.
Smoking Status	Information about whether the patient currently smokes, has smoked in the past, or has never smoked

Preferred Pharmacies

Term	Definition
Add Pharmacy Button	Use search options and filter to add a new pharmacy

Star and Trashcan Icon	Set pharmacy as a default click "Cancel" , "Save & Add Another" or "Add Record" when finished or Delete pharmacy.
Preferred Pharmacies	The specific pharmacy or pharmacies that the patient chooses to use for filling their prescriptions.
Learn more about adding patient preferred pharmacies	Add Patient Preferred Pharmacies in DrChrono

Patient Contact/ Contact Info

Contact Info Fields

- To modify fields, click the [Edit](#) button, make your updates, and then click "Cancel" or "Save Contact Info" when finished.

Cell Phone	Home Phone	Office Phone
Email	Alternate email	Home Address
Mail Address (if different from home address)	Preferred Contact Method - preferred confidential communication method (ie: cell phone, email, text, etc.).	Email
Email Reminder Language	Time Zone (patient's preferred timezone)	Contact Setting (option to disable all SMS text messages)
Emergency Contact Name	Emergency Contact Phone	Emergency Contact Relationship

Previous Address

Add Record Button	Add a previous address, > click "Cancel" , "Save & Add Another" or "Add Record" when finished.
Pencil and trash can icon	Edit or Delete
Learn more about adding a patient's previous name and address	Adding a Patient's Previous Name and Address to the Chart.

Employer

Edit Button	Ability to modify and save changes to field, then click "Cancel" , "Save Employer" or "Save Responsible Parties" when finished.
Employer	A person, company, organization, or government entity that hires one or more individuals (employees) to perform work or services in exchange for compensation, typically in the form of wages or a salary.
Responsible Parties	An individual or entity legally or ethically accountable for something.

Care Team

Term	Definition
Edit Button	Ability to modify and save changes to field, then click "Cancel" , "Save Referring Provider" or "Save Ordering Provider " when finished.
Referring Provider	The name of the provider that referred the patient
Ordering Provider	The provider that authorizes or requests a specific test, procedure, or treatment for a patient.

Other Members

View and/or add care team members

Add Care Team Member ✕

Search Provider or ST...

First Name * Last Name *

Role * Care Team Identifier

Phone Number Email

Street Address

City State ZIP Code

Cancel Save Member

Medical Management & Notes

Term	Definition
Edit Button	Ability to modify and save changes to field, then click "Cancel" or "Save " when finished.
Follow-up Date	Patient will receive reminders on this date to make an appointment.
Follow-up Reason	Reason for follow-up visit.
Default Appointment Profile	Fields will auto-populate in appointment screen based on default profile.
Consent Signature	Confirms if consent form electronic signature was captured via OnPatient check-in.
EPSDT Service	Early and Periodic Screening, Diagnostic, and Treatment Service is a Medicaid program that provides comprehensive health services for children under the age of 21.
EPSDT Referral Condition:	A specific health issue or concern identified during an EPSDT (Early and Periodic Screening, Diagnostic, and Treatment) screening that requires a referral to a specialist or additional diagnostic services for further evaluation or treatment.
Payment Profile	The stored collection of payment-related information and preferences associated with a specific patient, guarantor, or insurance provider. Changes to the payment profile will affect default procedure prices.
Patient Copay	The amount a patient pays for a healthcare service or prescription, typically at the time of the visit, with the remaining balance covered by their insurance plan.
Receive Clinical Summary	Patient receives clinical summary by default or declines to.
Medication History Consent	Patient has given consent to obtain medication history, declines to or unknown.
Note	Additional documentation.

Custom Demographics

Creating a custom demographic allows us to better understand and target a specific group of individuals based on unique characteristics that are not captured by standard demographic categories.

Learn more about custom demographics	Managing Custom Patient Demographics.
--------------------------------------	---

Insurances

Accurate and up-to-date insurance information is essential for ensuring smooth billing processes and avoiding delays in reimbursement for services rendered. Keeping a patient's insurance details current not only supports timely payment but also helps maintain clear communication between healthcare providers, patients, and payers.

[Learn more about adding patient insurance](#)

[Adding/Updating Insurance on Patient Accounts](#)

Authorizations

The Authorizations tab is designed to streamline the management of insurance authorizations within the clinical workflow. It offers a centralized location where users can easily add new insurance authorizations, track those that are nearing expiration or have already expired, and monitor the status or manually add a of prior authorizations.

[Learn more about prior authorizations](#)

- [Authorizations](#)
- [Submitting a Prior Authorization using the CoverMyMeds integration \(Web\)](#)

Patient Flags

Patient flags provide a convenient way to communicate important information that physicians and staff need to be aware of during care. Patient flags function like digital post-it notes—serving as a quick, visible reminder that can be seen by anyone involved in the patient's treatment. Whether it's a critical medical note, a special instruction, or an administrative reminder, flags help ensure that key details are communicated clearly and consistently across the care team.

[Learn more about patient flags](#)

[Patient Flags](#)

Payments

The Payments tab offers a comprehensive snapshot of key patient financial information, helping staff manage billing and payment-related tasks more efficiently. This section provides quick access to important details such as the patient's current account balance, billing statements, and payment history. In addition, users can also manage payment plans, view subscription or membership plans, and more.

[Learn more about patient payments](#)

[Patient Payments](#)
