

Account Settings: Profile

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Providers can enter basic account information in the **Profile** tab in **Account Settings**. This information autofills in different areas of the DrChrono system.

To open the **Profile** tab, select **Account > Account Settings > Profile** tab.

Field/Section	Description or Related Article
Doctor ID	Unique provider ID
Practice Group ID	Unique practice ID - Multiple provider in the same practice have the same practice group ID.
Timezone	Set Time Zones in DrChrono
Email Address	Change DrChrono Account Email Addresses
Password	How to change my DrChrono login password?
DrChrono App Unlock PIN	DrChrono App Unlock PIN
Support PIN	DrChrono Support PIN
Current Plan	Existing DrChrono plan - Select the plan button to change your plan.
Profile Images	How to upload a Profile Image and Business Logo

Account Settings

- Profile
- View
- General
- Email
- Medical Billing
- eRx Info
- Services
- Usage
- Sample Data
- Security
- Patient Payments
- Receipt Options

Doctor ID: 123456
 Practice Group ID: 112233
 First Name: Changing your name can affect drug prescriptions & clinical notes. If you need to change your name, please contact DrChrono support for more details.
 Last Name:
 Specialty: +
 Job Title:
 Timezone:
 Salutation:
 Suffix:
 Website:
 Home Phone:
 Office Phone:
 Cell Phone:
 Email Address:
 Password:
 DrChrono App Unlock PIN: 4-digit numeric PIN for unlocking the mobile EHR app from inactivity.
 Support PIN: 4-digit numeric PIN for account identity verification when you contact customer support.
 Current Plan:

Profile Images

Profile Picture: No file chosen Will be attached to patient emails
 Practice Business Logo: No file chosen Will be attached to emails & official forms
 Display logo on faxes: Display business logo on fax cover sheet